

**Special Meeting  
South Washington Watershed District  
Wednesday, March 26, 2025 6:00 p.m.  
City of Woodbury Public Works Building**

**1. Call to Order and Setting of Agenda**

Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager Johnson to approve the Agenda. Manager Madigan seconded. Motion carried unanimously.

**Roll Call:**

- Sharon Doucette, President
- Emily Stephens, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- Brian Johnson, Manager

**Staff:**

- John Loomis, Administrator
- Melissa Imse, Operations Manager

**Others:**

- Jack Clinton, SWWD Attorney

- 2. 2025 Stormwater Utility Fees.** The purpose of the Special Meeting was to discuss the 2025 SWWD Stormwater Utility Fee overcharged/undercharged parcels. Administrator Loomis provided background and the resolution on the overcharged parcels. Staff have worked with Washington County Staff on a solution for the overcharged parcels through an abatement process. The managers reviewed the parcel data, abatement form, and Resolution 2025-001, authorizing the abatement of the 561 parcels that were overcharged by more than \$25.00. After discussion, a motion was made by Manager Madigan to approve Resolution 2025-001. Manager ChapdeLaine seconded. Motion carried unanimously. Staff will bring the undercharged parcels to a future SWWD Board meeting for discussion.

**3. Adjourn**

A motion was made by Manager Johnson to adjourn at 6:15 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,

*Melissa Imse*

Melissa Imse, Operations Manager

Approved By:

*Michael A. Dy*  
Mr. Mike Madigan, Secretary

*4-8-2025*  
Date