

Regular Meeting
South Washington Watershed District
Tuesday, July 8, 2025 6:00 p.m.
City of Woodbury Public Works Building

1. Call to Order and Setting of Agenda

Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to move agenda items: #11-Wilmes Landscape Restoration, MNL Change Order 3 and #12-Armstrong Lake Cattail Harvesting Pilot, WCD Task Order 2025-002 to the Consent Agenda. Manager Filipiak seconded. Motion carried unanimously.

Roll Call:

- Sharon Doucette, President
- Emily Stephens, Vice President
- Kevin ChapdeLaine, Treasurer
- David Filipiak, Manager

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, Watershed Project Manager
- Abby Tekiela, Water Resources Program Coordinator
- Tony Randazzo, Watershed Restoration Specialist

Others:

- Jack Clinton

2. Public Open Forum. None.

3. Consent Agenda

Items on the Consent Agenda include: June 10, 2025 Regular Board Meeting minutes, June Claims Roster and Treasurer's Report: accounts payable \$259,928.62, accounts receivable \$199,764.96, 4M fund balance \$8,780,082.68, Morcon Payment of \$8,550 for Wilmes Alum Facility, Peterson Payment of \$56,121.28 for Hasenbank, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, Miscellaneous Correspondence, Wilmes Landscape Restoration, MNL Change Order 3 and Armstrong Lake Cattail Harvesting Pilot, WCD Task Order 2025-002. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Stephens seconded. Motion carried unanimously.

4. Manager's Report

Manager Doucette—Manager Doucette reported that she attended the CAC Meeting.

Manager Stephens—None.

Manager ChadeLaine—None.

Manager Filipiak—Manager Filipiak reported that he attended the Woodbury City Council tour of Hasenbank Park and Wilmes Alum Facility.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit

Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Lower Grey Cloud Slough Habitat Improvement, Watershed Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake Wetland Cattail Harvesting, SWWD Website Update, and La and Ria Lake Outlets. SWWD received a CPL Grant for the Bailey School Forest of \$50,000. The grant match will be provided by a private resident.

Agreements Authorized by Administrator. SWWD's accounting policies authorizes the Administrator to approve purchases up to \$5,000 on behalf of the District. Under that policy, the Administrator approved the following agreements in June.

- Edge Ecosystems \$3,600. Ravine Park mowing

Citizens Advisory Committee Application. SWWD received an application for the CAC from Jeff Mohr. A motion was made by Manager ChapdeLaine to appoint Jeff Mohr to the SWWD CAC. Manager Filipiak seconded. Motion carried unanimously.

Coordinated Capital Improvement Program-Linear Stormwater BMP Study Update. Back in April, the Board directed staff to revisit the concept presented in Woodbury's CCIP application for a Linear Stormwater Study as a potential District-wide endeavor. Concerns existed on the staff, CAC, and Board levels about funding the proposed study only in one community on equity grounds. Background information and a request for interest was sent to all municipalities within the SWWD (except Woodbury), including Washington County. As of June 20, only two formal responses were received and only one city was interested in the effort. Due to lack of interest, the idea of a District-wide linear stormwater study will be abandoned for the time being, and no further action will be taken on Woodbury's 2025 CCIP application.

- 2026 Budget 2nd Draft.** The second draft of the 2026 budget was presented to the Board. Staff will continue working through each management area. The 2026 budget hearing will be held at the August 13th Board meeting for public comment.
- SWWD Water Resources Status.** Administrator Loomis provided an update on SWWD's continuing effort to update its resource management plans. The availability of water resource information for the public is of great priority and thus has been a large part of the Watershed Management Plan update process and website update. The new website will feature lake/waterbody "profiles", a centralized place for information about all 12 waterbodies in the district. Attached is a draft sample of how that information will appear to the public. Information will pay attention to water quality data and data interpretation through visually engaging figures and graphics, informational and artistic photos and/or video of the waterbody and surrounding features, any District AIS management occurring in the lake, any projects nearby or impacting the water quality of the lake, and other educational information such as the importance of vegetation (native vs. invasive, diversity, aquatic habitat) and the presence of aquatic macroinvertebrates. No Board action taken
- Water Quality Database, Barr Engineering Task Order #2025-002.** SWWD's current monitoring database is no longer functional and it is not feasible to bring it back into operation. Staff has worked with Barr Engineering on a proposal to develop and populate a replacement. The end product will be similar to several other databases that Barr currently maintains for other Watershed Districts. A motion was made by Manager ChapdeLaine to approve the Barr Engineering Task Order #2025-002 for up to \$60,550 for a water quality database. Manager Filipiak seconded. Motion carried unanimously.
- Monitoring Plan Update, Barr Engineering Task Order #2025-003.** SWWD's current monitoring plan was adopted in 2009 and is in need of an update. Having recently

completed extensive modeling efforts and engineering feasibility studies within the District, Barr Engineering is well aware of SWWD's monitoring network and its shortfalls. Staff has worked with Barr to develop a task order to update SWWD's monitoring plan to better serve the District's needs as we move into the next 10 year Watershed Management Plan. A motion was made by Manager Stephens to approve the Barr Engineering Task Order #2025-003 for up to \$58,600 for a monitoring plan update. Manager ChapdeLaine seconded. Motion carried unanimously.

10. Wilmes Task Order HRG2021-002 Amendment 3, HR Green. Staff have been working with HR Green to manage the budget of Task Order HRG2021-002 since last fall. Aside from **built-in** subconsultant costs (architect, survey, programming), HR Green ran out of funding for its own workers back in September 2024. Since that time, we have been monitoring and limiting their involvement as much as possible until we got closer to the end of the project, aiming for a single – final – task order amendment to encompass all anticipated overages. As we are now working to wrap up the project, Amendment 3 is ready for Board consideration. This amendment totals \$54,228, representing an 8.3% increase over the prior-approved amount of \$654,423. It includes HR Green staff time incurred since September 2024 and time expected to be required to close out the project and assist staff in development of the final Operations & Maintenance Manual. It also includes some additional time for AE2S as their involvement has exceeded the original allotment. A motion was made by Manager ChapdeLaine to approve the Wilmes Task Order HRG2021-002 Amendment 3 for up to \$54,228. Manager Filipiak seconded. Motion carried unanimously.

11. Wilmes MNL Change Order. This item was approved under the Consent Agenda.

12. Armstrong Cattail Harvesting Pilot, WCD Task Order #2025-002. This item was approved under the Consent Agenda.

13. Future Business and Meetings.

- a) Regular Board Meeting, Tuesday, July 8, 2025 6pm
- b) St. Croix River Workshop on the Water, Taylors Falls, July 30 5:30-8:30pm
- c) Board Workshop and Regular Meeting, Wednesday, August 13, 2025 5pm
- d) MN Watersheds Annual Meeting on Resolutions and Petitions, August 25, 2025 10:00am
- e) Regular Board Meeting, Tuesday, September 9, 2025 6:00pm
- f) SWWD CAC Meeting, Tuesday, September 23, 2025 5:30pm

14. Adjourn

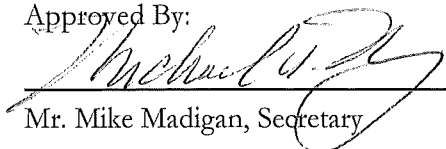
The next regular Board Meeting and Workshop will be held on Wednesday, August 13th at 5:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:22 p.m. Manager Filipiak seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By:


Mr. Mike Madigan, Secretary

8-13-2025
Date