

**Regular Meeting
South Washington Watershed District
Tuesday, June 10, 2025 6:00 p.m.
City of Woodbury Public Works Building**

1. Call to Order and Setting of Agenda

Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to move agenda item: 6-2026 Draft Budget to the Consent Agenda. Manager Stephens seconded. Motion carried unanimously.

Roll Call:

- Sharon Doucette, President
- Emily Stephens, Vice President
- Kevin ChapdeLaine, Treasurer
- David Filipiak, Manager

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, Watershed Project Manager
- Abby Tekiela, Water Resources Program Coordinator
- Tony Randazzo, Watershed Restoration Specialist

Others:

- Mary Ellen Reihsen, SWWD Attorney

2. Public Open Forum. None.

3. Consent Agenda

Items on the Consent Agenda include: May 13, 2025 Regular Board Meeting minutes, May Claims Roster and Treasurer's Report: accounts payable \$639,504.46, accounts receivable \$34,140.33, 4M fund balance \$9,302,904.42, MNL Final Payment of \$35,800 for Glacial Valley Trail, Urban Edge Final Payment of \$9,981.50 for Glacial Valley Trail, Valley Creek Management Payment of \$9,153.44 for Hasenbank, and Peterson Companies Payment App 7 for \$33,230.21 for Hasenbank, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, Miscellaneous Correspondence, and 2026 Draft Budget. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Filipiak seconded. Motion carried unanimously.

4. Manager's Report

Manager Doucette—None.

Manager Stephens—None.

Manager ChadeLaine—None.

Manager Filipiak—None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Lower Grey Cloud Slough Habitat Improvement, Watershed

Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake Wetland Cattail Harvesting, and SWWD Website Update.

Agreements Authorized by Administrator. SWWD's accounting policies authorizes the Administrator to approve purchases up to \$5,000 on behalf of the District. Under that policy, the Administrator approved the following agreements in May.

- The Land Stewards \$3,200. Ravine Park mowing
- MNL Change Order 1 \$800. Glacial Valley Park Trail

- 6. 2026 Draft Budget.** This item was approved under the Consent Agenda.
- 7. Newport Elementary BMP, HR Green Task Order #HRG2025-001.** In January 2025, SWWD staff applied for \$250,000 in grant funding from BWSR's Clean Water Legacy Partners program for this project, the next underground filtration BMP in the series of projects we have been pursuing in Newport and St. Paul Park. In April 2025, we were notified that the grant had been awarded. We intend to continue working with HR Green, Inc. on this next project and have an engineering task order prepared for Board approval that includes the following tasks: Project Management, Data Collection & Survey, Preliminary & Final Design, Bidding, and Construction Oversight. The total cost of this task order is \$76,120. Of this cost, \$50,000 has been allocated from the BWSR grant. Our grant work plan has been approved yet we await final execution of the grant agreement by BWSR. Engineering work may not begin until the grant agreement is fully executed. Construction is expected in 2026 or 2027 depending on local match fund availability from SWWD's East Mississippi stormwater utility fee. A motion was made by Manager ChapdeLaine to approve the HR Green Task Order HRG2025-002 for Newport Elementary BMP for up to \$76,120. Manager Stephens seconded. Motion carried unanimously.
- 8. Groundwater Study, Stantec Task Order #2025-002.** The South Washington Watershed District (SWWD) has secured funding through the Minnesota Department of Health (MDH) Groundwater Protection Initiative to conduct a feasibility study for groundwater protection. STANTEC will provide a district-wide assessment of key groundwater recharge and sensitive areas that should be avoided and identify specific strategies and options for future implementation practices to protect these vital resources. Additionally, the study will provide recommendations for actions that could include projects, regulation, outreach, education and programs. These recommendations will help to support the SWWD in its ongoing updates to the Watershed Management Plan. A motion was made by Manager Stephens to approve the Stantec Task Order 2025-002 for the Groundwater Study for up to \$49,688. Manager Filipiak seconded. Motion carried unanimously.
- 9. Future Business and Meetings.**
 - a) Regular Board Meeting, Tuesday, June 10, 2025 6pm
 - b) SWWD TAC Meeting, Wednesday, June 11, 2025, 9-11am, Cottage Grove Glacial Valley Park.
 - c) Hasenbank Stormwater Park Opening, Thursday, June 12, 2025 4-6pm
 - d) SWWD CAC Meeting, Tuesday, June 24, 2025 5:30pm
 - e) Minnesota Watersheds Summer Tour, Roseau River Watershed, June 24-26, 2025
 - f) Regular Board Meeting, Tuesday, July 8, 2025 6pm
 - g) St. Croix River Workshop on the Water, Taylors Falls, July 30 5:30-8:30pm
 - h) Board Workshop and Regular Meeting, Wednesday, August 13, 2025 5pm

10. Adjourn

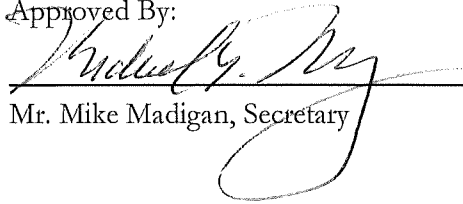
The next regular Board Meeting will be held on Tuesday, July 8th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:26 p.m. Manager Stephens seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

7-8-2025

Date