

**Regular Meeting
South Washington Watershed District
Tuesday, September 9, 2025 6:00 p.m.
City of Woodbury Public Works Building**

1. Call to Order and Setting of Agenda

Manager ChapdeLaine called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to move agenda item #10-AIS Fall and Spring Lake Treatments to the Consent Agenda, and to pull items 6c and 6d from the 2026 Stormwater Utility Fees Certification from the Agenda. Manager Madigan seconded. Motion carried unanimously.

Roll Call:

- Emily Stephens, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- David Filipiak, Manager

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, Watershed Project Manager
- Tony Randazzo, Watershed Restoration Specialist
- Abby Tekiela, Water Resources Program Coordinator

Others:

- Mary Ellen Reihsen, SWWD Attorney

2. Public Open Forum. None.

3. Consent Agenda

Items on the Consent Agenda include: August 13, 2025 Regular Board Meeting minutes, August Claims Roster and Treasurer's Report: accounts payable \$225,644.88, accounts receivable \$71,013.80, 4M fund balance \$10,351,208.92, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, Miscellaneous Correspondence, and Agenda Item #10-AIS Fall and Spring Lake Treatments. A motion was made by Manager Madigan to approve the Consent Agenda. Manager Filipiak seconded. Motion carried unanimously.

4. Manager's Report

Manager Stephens—None.

Manager ChapdeLaine—None.

Manager Madigan—Manager Madigan reported that he attended the City of Woodbury Water Treatment Plant tour, and the Minnesota Watersheds Resolution meeting.

Manager Filipiak—None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Newport Elementary Underground BMP, Lower Grey Cloud Slough

Habitat Improvement, Watershed Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake Wetland Cattail Harvesting, SWWD Website Update, La and Ria Lake Outlets, and Groundwater and Ecosystems Services Studies.

Minnesota Stormwater Research Council 2026 Funding Request. Included in the board packet is the 2025 Annual Report and Funding Request from the MN Stormwater Research Council (MSRC). The MSRC is a partnership that guides applied stormwater research in Minnesota and is primarily made up of local government staff along with civil engineering consultants and State Agency staff. The council's activities are administered by the University of Minnesota's Water Resources Center. In addition to allocating funds donated by local partners, the MSRC also guides biennial allocations of \$2 million in State funding. An additional one-time contribution of \$1 million has been directed to MSRC by the Minnesota legislature for FY25. Current research projects are timely and relevant to stormwater management in SWWD including research on chloride trends and management, BMP performance and enhancement, stormwater pond operation and maintenance, contaminants of emerging concern, and harmful algal blooms, among others. SWWD has been actively involved in MSRC activities through staff participation on the MSRC Advisory Board and has consistently provided annual contributions. SWWD has budgeted \$25,000 for research in 2026. A motion was made by Manager Filipiak to approve funding to the MSRC for \$25,000. Manager ChapdeLaine seconded. Motion carried unanimously.

Agreements Authorized by Administrator. SWWD's accounting policies authorizes the Administrator to approve purchases up to \$5,000 on behalf of the District. Under that policy, the Administrator approved the following agreements in August.

- MPCA's Smart Salt Training: \$2,500.

- 2026 Budget: Preliminary Levy Certification.** The managers reviewed an overview of the 2026 budget and the tax impact summary of the proposed tax levy. After discussion, a motion was made by Manager ChapdeLaine to approve the 2026 Preliminary Levy Certification of \$1,800,000 to Washington County. Manager Filipiak seconded. Motion carried unanimously.
- Morcon Final Payment, Wilmes Lake Alum Facility.** Morcon has requested release of the 5% retainage for the Wilmes Alum Treatment Facility. SWWD's project engineer has recommended we approve the release. After discussion, a motion was made by Manager Madigan to approve the final payment to Morcon of \$221,738.84. Manager ChapdeLaine seconded. Motion carried unanimously.
- Colby Lake Feasibility Study Task Order #2024-002 Amendment 1.** SWWD has an existing task order with SRF Consulting Group for the Colby Lake BMP Feasibility Study. SRF has requested an amendment to incorporate additional costs for work out of scope and to extend the deadline from May 31 to August 31, 2025. The additional cost is \$8,900. Kyle Axtell presented the results of the study at the meeting. A motion was made by Manager Madigan to approve SRF Task Order #2024-002 Amendment 1 for Colby Lake Feasibility Study at a cost of \$8,900.00. Manager Stephens seconded. Motion carried 3-0 with Manager Filipiak abstaining from the vote.
- Hasenbank Task Order #2022-002 Change Order 3, Barr Engineering.** Construction at Hasenbank Stormwater Park is complete and operational. Over the past several months, SWWD staff has worked with City staff and the project engineers to optimize operation and complete the operation and maintenance manual that will guide City O&M work. With completion of the O&M manual, the BMP has been turned over to the City and the work of SWWD's project engineer is complete. A final change order is enclosed for Board consideration. This change order accounts for some additional costs related to artwork on

the site and increased observation effort. It also reduces ongoing oversight for vegetation restoration as SWWD staff will complete that work. Total change is an overall increase of \$6,897.63. A motion was made by Manager Madigan to approve Task Order #2022-002 Change Order 3 with Barr Engineering for a cost of \$6,897.63. Manager Filipiak seconded. Motion carried unanimously.

10. AIS Fall and Spring Treatments. This item was approved under the Consent Agenda.

11. Future Business and Meetings.

- Regular Board Meeting, Tuesday, September 9, 2025 6:00pm
- SWWD CAC Meeting, Tuesday, September 23, 2025 5:30pm
- Regular Board Meeting, Tuesday, October 14, 2025 6:00pm
- Budget Workshop with the Washington County Commissioners, Tuesday, November 4, 10:00am
- Regular Board Meeting and Workshop, **Wednesday**, November 12, 5:00pm
- MN Watersheds Annual Conference, December 3-5, 2025, Grandview Lodge, Nisswa, MN
- Regular Board Meeting, Tuesday, December 9, 6:00pm
- SWWD CAC Meeting, Tuesday, December 16, 5:30pm

12. Adjourn

The next regular Board Meeting will be held on Tuesday, October 14th at 6:00 pm. A motion was made by Manager Filipiak to adjourn at 7:42 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By:

Michael B. Madigan
Mr. Mike Madigan, Secretary

10-14-2025

Date