

**Regular Meeting
South Washington Watershed District
Tuesday, October 14, 2025 6:00 p.m.
City of Woodbury Public Works Building**

1. Call to Order and Setting of Agenda

Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to approve the Agenda. Manager Filipiak seconded. Motion carried unanimously.

Roll Call:

- Sharon Doucette, President
- Emily Stephens, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- David Filipiak, Manager

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Tony Randazzo, Watershed Restoration Specialist
- Abby Tekiela, Water Resources Program Coordinator

Others:

- Mary Ellen Reihsen, SWWD Attorney

2. Public Open Forum. None.

3. Consent Agenda

Items on the Consent Agenda include: September 9, 2025, Regular Board Meeting minutes, September Claims Roster and Treasurer's Report: accounts payable \$498,122.51, accounts receivable \$153,891.79, 4M fund balance \$10,018,078.07, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Stephens seconded. Motion carried unanimously.

4. Manager's Report

Manager Doucette—Manager Doucette reported that she attended the SWWD budget meeting with the Washington County Commissioners and Staff.

Manager Stephens—Manager Stephens reported that she attended a University of Minnesota water stewards meeting.

Manager ChapdeLaine—Manager ChapdeLaine reported that he attended the SWWD budget meeting with the Washington County Commissioners and Staff.

Manager Madigan—Manager Madigan reported that he attended a meeting with the new the City of Woodbury Administrator.

Manager Filipiak—Manager Filipiak reported that he attended a meeting with the new City of Woodbury Administrator and attended the SWWD CAC meeting.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum

Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Newport Elementary Underground BMP, Lower Grey Cloud Slough Habitat Improvement, Watershed Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake Wetland Cattail Harvesting, SWWD Website Update, La and Ria Lake Outlets, and Groundwater and Ecosystems Services Studies.

Citizens Advisory Committee Application. SWWD received an application for the CAC from Laura Duffey. A motion was made by Manager Madigan to appoint Laura Duffey to the SWWD CAC. Manager ChapdeLaine seconded. Motion carried unanimously.

Agreements Authorized by Administrator. SWWD's accounting policies authorizes the Administrator to approve purchases up to \$5,000 on behalf of the District. Under that policy, the Administrator approved the following agreements in September.

- AE2S Amendment 1: \$1,000.

- 6. 2026 Budget: Stormwater Utility Fee Certification.** After discussion, a motion was made by Manager ChapdeLaine to approve Resolution 2025-004, the 2026 Stormwater Utility Fee Certification for \$3,219,342.35. Manager Stephens seconded. Motion carried unanimously.
- 7. SWWD Lakes and Creek Management Plan Task Order Barr#2024-002 Amendment.** Barr has made substantial progress on the Lakes and Creek Management plan. Watershed models are created and updated, in lake models are complete and calibrated, and a draft report has been provided. Upon review of the draft report, staff feel there is need for further effort to look at various watershed and in lake load reduction scenarios. Staff worked with Barr on the enclosed task order amendment to add additional effort. After discussion, a motion was made by Manager Stephens to approve the SWWD Lakes and Creek Management Plan Task Order Barr#2024-002 Amendment for up to \$15,000. Manager Filipiak seconded. Motion carried unanimously.
- 8. Ravine Lake Outlet Channel Contract, Resolution #2025-005.** The Ravine Lake outlet channel stabilization project was let out for public bid. Bids were opened October 9. Staff is working with consultants to review bids and will bring an award recommendation to the meeting. The managers reviewed a draft resolution #2025-005, awarding a contract and authorizing construction. A motion was made by Manager Madigan to approve Resolution #2025-005 for the Ravine Lake Outlet Channel Stabilization construction contract. Manager ChapdeLaine seconded. Motion carried 4-0 with Manager Filipiak abstaining from the vote.
- 9. Washington Conservation District 2025 Services Agreement Amendment.** Funding in SWWD's 2025 agreement with WCD is close to being exhausted. Work remains however and there are remaining funds in SWWD's cost share budget for the year. Staff recommend amending the WCD agreement to add funding for remaining work. This amendment will exhaust the cost share budget for the year. A motion was made by Manager ChapdeLaine to approve the Washington Conservation District 2025 Services Agreement Amendment. Manager Stephens seconded. Motion carried unanimously.
- 10. Agreement with Cottage Grove to share costs related to potential acquisition at Vanderberg Lake.** The City of Cottage Grove and SWWD have a mutual interest in acquiring land at Vanderberg Lake. The City is requesting sharing costs with the SWWD for an appraisal and earnest money as part of a potential acquisition at Vanderberg Lake. A motion was made by Manager ChapdeLaine to approve the Agreement with the City of Cottage Grove to split the costs of the appraisal and earnest money for up to \$12,000. Manager Madigan seconded. Motion carried unanimously.

11. Future Business and Meetings.

- Regular Board Meeting, Tuesday, October 14, 2025 6:00pm
- Woodbury and SWWD Green Talks, Thursday, October 16, 2025, Eagle Valley Golf Course, 4:30-6:30pm
- Budget Workshop with the Washington County Commissioners, Tuesday, November 4, 10:00am
- Regular Board Meeting and Workshop, **Wednesday**, November 12, 5:00pm
- MN Watersheds Annual Conference, December 3-5, 2025, Grandview Lodge, Nisswa, MN
- Regular Board Meeting, Tuesday, December 9, 6:00pm
- SWWD CAC Meeting, Tuesday, December 16, 5:30pm

12. Adjourn

The next regular Board Meeting will be held on Wednesday, November 12th at 6:00 pm. A motion was made by Manager Chapdelaine to adjourn at 7:03 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By:

Michael J. Ry

Mr. Mike Madigan, Secretary

11-12-2025

Date