

**Regular Meeting
South Washington Watershed District
Tuesday, February 10, 2026 6:00 p.m.
City of Woodbury Public Works Building**

1. Call to Order and Setting of Agenda

Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to add agenda item #11-Washington County Road 74 Ravine Easements. Manager Madigan seconded. Motion carried unanimously.

Roll Call:

- Sharon Doucette, President
- Emily Stephens, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, Watershed Project Manager
- Tony Randazzo, Watershed Restoration Specialist
- Abby Tekiela, Water Resources Program Coordinator

Others:

- Mary Ellen Reihsen, SWWD Attorney

2. Public Open Forum. None.

3. Consent Agenda

Items on the Consent Agenda include: January 13, 2026, Regular Board Meeting minutes, January Claims Roster and Treasurer's Report: accounts payable \$879,226.21, accounts receivable \$49,240.63, 4M fund balance \$10,678,741.89, Washington County Final 2025 tax settlement \$10,024.49, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Stephens seconded. Motion carried unanimously.

4. Manager's Report

Manager Doucette—None.

Manager Stephens—None.

Manager ChapdeLaine—Manager ChapdeLaine reported that he spoke with the auditor about the upcoming SWWD audit.

Manager Madigan—None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Newport Elementary Underground BMP, Lower Grey Cloud Slough Habitat Improvement, Watershed Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake

Wetland Cattail Harvesting, SWWD Website Update, La and Ria Lake Outlets, and Groundwater and Ecosystems Services Studies.

6. **SWWD 2026 Stewardship Grant Program.** The SWWD Stewardship Grant Program (formerly the BMP Cost Share Program) incentivizes residential, commercial and institutional landowners to install or retrofit landscape features that provide water quality and/or ecosystem service benefit to the watershed. The incentives are performance-based, where the level of pollution reduction benefit correlates to cost-share grant award amount. The proposed 2026 program budget will remain at \$70,000. The managers reviewed the 2025 program summary and 2026 program. A motion was made by Manager Madigan to authorize \$70,000 for the 2026 BMP Cost Share program. Manager ChapdeLaine seconded. Motion carried unanimously.
7. **2026 Washington Conservation District Service Agreement.** SWWD relies on WCD to operate the District's monitoring program, provide WCA administration support, small scale BMP and vegetation maintenance, and technical assistance to support District cost share programs. The 2026 agreement reflects changes to the District's cost-share programs for 2026, re-establishing an emphasis on education and outreach. A motion was made by Manager ChapdeLaine to approve the 2026 Washington Conservation District Service Agreement. Manager Stephens seconded. Motion unanimously.
8. **Washington County Memorandum of Understanding CSAH 19 and 80th Street.** Washington County is planning to construct a roundabout at CSAH 19 and 80th St in Cottage Grove. Due to drinking water related infiltration restrictions, they are unable to adequately treat runoff from the project for phosphorus and propose to pay in lieu of treatment as SWWD has allowed in the past for County linear projects. The District will use the funding for a future project to target phosphorus reduction in the Ravine Lake watershed. A motion was made by Manager Stephens to approve the Washington County Memorandum of Understanding CSAH 19 and 80th Street. Manager ChapdeLaine seconded. Motion carried unanimously.
9. **2025 Aquatic Vegetation Management and 2026 Vegetation Management Proposal.** Staff presented a summary of the 2025 aquatic vegetation management and the 2026 vegetation management proposal. After discussion, a motion was made by Manager ChapdeLaine to approve the 2026 vegetation management proposal. Manager Madigan seconded. Motion carried unanimously.
10. **Vegetation Management Update and Seed Purchase.** The SWWD continues to manage a variety of natural areas on both District owned properties and in coordination with partners. Throughout the District, a number of sites require overseeding to improve habitat and native plant cover. The purchase of seed is for the following sites being actively managed in spring, 2026:
 - Cottage Grove Middle and Grey Cloud Elementary Schools
 - Crestview Elementary School
 - Hasenbank Woods Northern Corners
 - Glacial Valley Park
 - On-hand seed for rapid response useA motion was made by Manager Stephens to approve the seed order as presented. Manager ChapdeLaine seconded. Motion carried unanimously.
11. **Washington County Road 74 Ravine Easements.** In December 2025, SWWD approved a cooperative agreement with Washington County to implement the CR74 Ravine Stabilization Project in conjunction with the reconstruction of County Road 74 (CR74). Washington County is expected to execute that agreement along with selection of a contractor at the conclusion of its bidding process this month. Concurrently, SWWD has

been working with the St. Paul Park Refining Co. (Marathon) to establish perpetual easements in favor of SWWD over two parcels in the CR74 ravine project area. SWWD's legal counsel, Hellmuth & Johnson, drafted the easements on behalf of SWWD and Houston Engineering provided legal descriptions and survey. Marathon executed those two easements and transmitted them to staff. A motion was made by Manager ChapdeLaine to approve the Washington County Road 74 Ravine Easement. Manager Stephens seconded. Motion carried unanimously. SWWD Staff will then handle recording of the easements with Washington County.

12. 2025 Administrator Review. The SWWD Board conducted the annual performance review for the Administrator at their January regular meeting. The managers reviewed the summary of the Administrator review. A motion was made by Manager Madigan to approve the 2025 Administrator Review. Manager ChapdeLaine seconded. Motion carried unanimously.

13. Future Business and Meetings.

- Minnesota Watersheds Legislative Event, Tuesday, March 3, 2026
- Regular Board Meeting, Tuesday, March 10, 2026, 6:00pm
- CAC Meeting, Tuesday, March 24, 2026, 6:00pm
- MSRC-Minnesota Stormwater Pond Symposium, March 31-April 1, 2026
- Mike Madigan Recognition, Tuesday, April 14, 2026 5:00pm
- Regular Board Meeting, Tuesday, April 14, 2026 6:00pm
- Lower St. Croix Policy Committee Meeting, Monday, April 27-, 2026 4:00pm

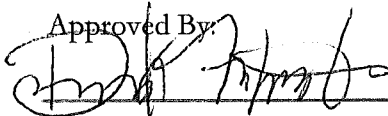
14. Adjourn

The next regular Board Meeting will be held on Tuesday, March 10th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:06 p.m. Manager Doucette seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By: 
Mr. David Filipiak, Secretary

3.10.26
Date