

**Regular Meeting
South Washington Watershed District
Tuesday, January 13, 2026 6:00 p.m.
City of Woodbury Public Works Building**

1. Call to Order and Setting of Agenda

Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to move agenda items #8-Minnesota Watersheds 2026 Dues and #9-Metro Watershed Partners 2026 Contribution to the Consent Agenda. Manager Filipiak seconded. Motion carried unanimously.

Roll Call:

- Sharon Doucette, President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- David Filipiak, Manager

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, Watershed Project Manager
- Tony Randazzo, Watershed Restoration Specialist
- Abby Tekiela, Water Resources Program Coordinator

Others:

- Mary Ellen Reihsen, SWWD Attorney

2. Public Open Forum. None.

3. Consent Agenda

Items on the Consent Agenda include: December 9, 2025, Regular Board Meeting minutes, December Claims Roster and Treasurer's Report: accounts payable \$205,052.58, accounts receivable \$1,906,183.11, 4M fund balance \$11,124,515.23, Kevin ChapdeLaine Per Diem, Washington County second half tax settlement \$1,870,084.59, Trout Brook Retainage payment to Minnesota Native Landscapes \$42,100.57, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share, Miscellaneous Correspondence, and #8-Minnesota Watersheds 2026 Dues and #9-Metro Watershed Partners 2026 Contribution. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Filipiak seconded. Motion carried unanimously.

4. Manager's Report

Manager Doucette—None.

Manager ChapdeLaine—Manager ChapdeLaine reported that he attended the SWWD CAC meeting.

Manager Madigan—None.

Manager Filipiak—None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit

Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Newport Elementary Underground BMP, Lower Grey Cloud Slough Habitat Improvement, Watershed Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake Wetland Cattail Harvesting, SWWD Website Update, La and Ria Lake Outlets, and Groundwater and Ecosystems Services Studies.

6. **2026 Annual Meeting.** As per the Minnesota State Statute 103D and the SWWD By-laws, the Board shall elect officers at the first regularly scheduled meeting in January. A motion was made by Manager Madigan to appoint the Officers for 2026 as follows. Manager ChapdeLaine seconded. Motion carried unanimously.

Officers for 2026 are:

Sharon Doucette – President

Emily Stephens – Vice President

David Filipiak – Secretary

Kevin ChapdeLaine – Treasurer

Mike Madigan – Manager

A motion was made by Manager ChapdeLaine to approve the annual information as presented. Manager Madigan seconded. Motion carried unanimously.

SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and The Pioneer Press as its official newspaper for 2026. Regular Meetings will continue to be on the second Tuesday of the month at 6:00 pm. Manager per diems will be at the statutory rate, mileage reimbursement will be at the IRS allowable rate, and all other reimbursements will be at cost. Appointed the 2026 SWWD CAC members.

The Managers reviewed the SWWD policies, permit application and fee schedule.

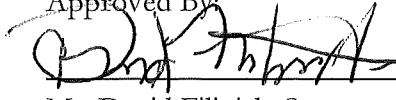
7. **2026 Watershed Management Plan 60 Day Plan Review, Resolution #2026-001.** Staff continue to work to finish up the WMP update draft. The plan is now available publicly for informal review. We anticipate that the full draft will be ready to submit for formal agency review in February. A motion was made by Manager Filipiak to approve Resolution #2026-001. Manager ChapdeLaine seconded. Motion carried 3-0. Manager Doucette abstained from the vote.
8. **Minnesota Watershed 2026 Dues.** This item was approved under the Consent Agenda.
9. **Metro Watershed Partners 2026 Contribution.** This item was approved under the Consent Agenda.
10. **Future Business and Meetings.**
- Regular Board Meeting, Tuesday, February 10, 2026, 6:00pm
 - Minnesota Watersheds Legislative Event, Tuesday, March 3, 2026
 - Regular Board Meeting, Tuesday, March 10, 2026, 6:00pm
 - CAC Meeting, Tuesday, March 24, 2026, 6:00pm
 - Regular Board Meeting, Tuesday, April 14, 2026 6:00pm
11. **Closed Session: District Administrator Performance Review.** At 6:23 p.m., Manager Doucette closed the regular meeting and opened the closed session. At 7:02 pm, Manager Doucette reconvened the regular meeting.
12. **Adjourn**
- The next regular Board Meeting will be held on Tuesday, February 10th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:03 p.m. Manager Doucette seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By:

A handwritten signature in black ink, appearing to read "David Filipiak", written over a horizontal line.

Mr. David Filipiak, Secretary

3.10.26

Date