

**Regular Meeting
South Washington Watershed District
Tuesday, June 9, 2026 6:00 p.m.
City of Woodbury Public Works Building**

1. Call to Order and Setting of Agenda

Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to approve the agenda. Manager Stephens seconded. Motion carried unanimously.

Roll Call:

- Sharon Doucette, President
- Andrea Date, Vice President
- Emily Stephens, Treasurer
- Kevin ChapdeLaine, Manager

Staff:

- John Loomis, Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, Planning & Projects Program Manager
- Tony Randazzo, Senior Restoration Ecologist
- Abby Tekiela, Water Resources Program Manager

Others:

- Mary Ellen Reihsen, SWWD Attorney
- Mr. Dan Belka

2. Public Open Forum. None

3. Consent Agenda

Items on the Consent Agenda include: May 12, 2026, Regular Board Meeting minutes, May Claims Roster and Treasurer's Report: accounts payable \$349,905.79, accounts receivable \$28,716.26, 4M fund balance \$9,219,001.32, Calendar of Events, Development Reviews, Wetland Conservation Act, Stewardship Grant Applications and Payments, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Stephens seconded. Motion carried unanimously.

4. Oath of Office. Manager Date took the Oath of Office to serve on the SWWD Board. Her term expires April 30, 2029.

Kevin ChapdeLaine Resignation and Board of Officers and Committee

Appointments. Manager ChapdeLaine submitted his letter of resignation from the SWWD Board effective August 31, 2026, to Washington County. The county has initiated the process of appointing a new manager to finish out Manager ChapdeLaine's term. With Manager ChapdeLaine's departure and Manager Date's appointment to the SWWD Board, the managers discussed Board Officers and Committee appointments. After discussion, a motion was made by Manager Doucette to appoint Manager Stephens as the SWWD Treasurer. Manager Date seconded. The motion carried unanimously. A motion was made by Manager ChapdeLaine to appoint Manager Date as the SWWD Vice President. Manager Stephens seconded. Motion carried unanimously. A motion was made by Manager Doucette to appoint Manager Stephens to the SWWD Personnel Committee. Manager

ChapdeLaine seconded. Motion carried unanimously. A motion was made by Manager Doucette to appoint Manager Date as the alternate to the Lower St. Croix Policy Committee. Manager ChapdeLaine seconded. Motion carried unanimously.

Manager's Report

Manager Doucette—None.

Manager Stephens—None.

Manager ChapdeLaine—None.

Manager Date—Manager Date reported that she attended Metro Watersheds meeting and the Washington County Consortium meeting.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, Newport Elementary Underground BMP, Lower Grey Cloud Slough Habitat Improvement, Watershed Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake Wetland Cattail Harvesting, SWWD Website Update, La and Ria Lake Outlets, Groundwater and Ecosystems Services Studies, and Administrative items.

Minnesota Watersheds Resolutions. Minnesota Watersheds has provided proposed resolutions for the managers to review. After discussion, the managers directed staff to prepare review comments to submit to Minnesota Watersheds. The resolutions will then be considered by Minnesota Watersheds' resolutions committee for potential recommendation.

Agreements Approved by the Administrator. SWWD's accounting policies authorizes the Administrator to approve purchases up to \$5,000 on behalf of the District. Under that policy, the Administrator approved the following agreements in May:

1. Burdock treatment at Cottage Grove Ravine Park, The Land Stewards - \$4,631.25
2. 2026 Spring CLP Treatments on Markgrafs and Wilmes (North Basin), PLM - \$2,528.80
3. CDO Phase 5 Development Coordination, Task Order SRF2026-001, \$5,000
4. Ravine Lake Outlet Construction-Change Order 1, ACM, LLC -\$4,000

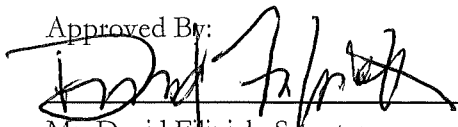
- 6. Watershed Management Plan Public Hearing.** At 6:20, A motion was made by Manager Chapdelaine to suspend the regular meeting and open the SWWD Watershed Management Plan Public Hearing. Manager Stephens seconded. Motion carried unanimously. One member of the public, Mr. Dan Belka was present on Microsoft Office Teams to discuss his previous comments and SWWD's response to those comments. No new comments were received. At 6:55, Manager Doucette closed the Public Hearing and reconvened the regular meeting.
- 7. Watershed Management Plan 90-Day Review.** A motion was made by Manager ChapdeLaine and seconded by Manager Stephens to approve Resolution #2026-003 authorizing submitting of the Watershed Management Plan for 90-day review and approval to BWSR. Motion carried 3-0 with Manager Doucette abstaining from the vote.
- 8. 2027 Draft Budget.** The managers reviewed the 2027-2036 Long-Range Workplan and budget schedule. Staff will continue to refine the 2027 draft budget for discussion at the July Board meeting. A motion was made by Manager ChapdeLaine to adopt the 2027 budget schedule. Manager Date seconded. Motion carried unanimously.

9. **Wetland Conservation Act-Bailey West Replacement Plan and No-Loss.** SWWD and Washington Conservation District staff have convened the technical evaluation panel (TEP) to review the WCA replacement plan and no-loss application submitted for the Bailey West development at the Woodbury/Newport border. The managers reviewed the Notice of Decision as recommended by the TEP. A motion was made by Manager Stephens to approve the WCA replacement plan and no-loss application for the Bailey West development. Manager ChapdeLaine seconded. Motion carried unanimously.
10. **Bailey School Forest Vegetation Management with the Land Stewards.** Bailey School Forest Park in Newport is undergoing a transformation away from woodlands and grasslands dominated by non-native invasive species and novel forests remnant of past Bailey Nursery activities. The Entry Forest is undergoing a season of removals of invasives before reseeding and planting species typical of the Oak Woodland/Savanna that certainly existed on the site prior to European settlement. In 2026, forestry mowing will continue, and a contract is needed to do the finer scale work of spot mowing and spot herbicide treatments on the full 9-acre area covered under an Expedited CPL grant. General forestry mowing will be conducted by City of Newport using new mower funded in part by SWWD CCIP program. The Land Stewards were chosen based on best quality proposal for work and their ability to provide the full range of services and equipment needed (large mowers, grapples, spot mowing and spot treatment) to complete the range of tasks required this season. A motion was made by Manager ChapdeLaine to approve the Bailey School Forest Vegetation Management contract with the Land Stewards for up to \$10,335. Manager Stephens seconded. Motion carried unanimously.
11. **Future Business and Meetings.**
- Regular Board Meeting, Tuesday, June 9, 2026 6:00 pm.
 - CAC Meeting, Tuesday, June 23, 2026 6:00 pm.
 - Regular Board Meeting, Tuesday, July 14, 2026 6:00pm
 - Lower St. Croix Policy Committee Meeting, Monday, July 27, 2026 4:00pm
 - St. Croix Workshop on the Water, Thursday, July 30, 2026 5:00pm
 - Board Workshop and Regular Board Meeting, **Wednesday**, August 12, 2026 5:00pm
 - Minnesota Watersheds Summer Tour, Detroit Lakes, August 25-26, 2026
12. **Adjourn**
- The next regular Board Meeting will be held on Tuesday, July 14th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:55 p.m. Manager Doucette seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Imse

Melissa Imse, Operations Manager

Approved By: 
Mr. David Filipiak, Secretary

7.14.26
Date