SOUTH WASHINGTON WATERSHED DISTRICT

**South Washington Watershed District-**Regular Meeting
**Wednesday, August 12, 2026 6:00 p.m.**
**City of Woodbury Public Works building**
**2301 Tower Drive**
***Please note change in meeting date***

# AGENDA

1) Call to Order and Setting of Agenda

2) Public Open Forum

3) Consent Agenda

4) Manager Reports

5) Administrator's Report
   a) Project Update
   b) Agreements Authorized by Administrator

6) 2027 Budget Hearing
   a) Discussion: 2027 Budget Hearing

7) SWWD Watershed Restoration Specialist Position
   a) Discussion: SWWD Watershed Restoration Position
   b) Decision: SWWD Watershed Restoration Position-Funding in the 2027 budget, Position establishment, and Authorize staff to fill the position with a targeted start date of January 1, 2027

8) Washington County Road 74 Improvements, Change Order 1
   a) Discussion: Washington County Road 74 Improvements, Change Order 1
   b) Decision: Washington County Road 74 Improvements, Change Order 1

9) SWWD Stewardship Grant Application-Afton Creek Preserve HOA
   a) Discussion: SWWD Stewardship Grant Application-Afton Creek Preserve HOA
   b) Decision: SWWD Stewardship Grant Application-Afton Creek Preserve HOA

10) SWWD Annual Insurance-Waiver of Statutory Tort Limits
   a) Discussion: Waiver of Statutory Tort Limits
   b) Decision: Waiver of Statutory Tort Limits

Post Until 8/13/2026

11) Future Business and Meetings
    a) Glacial Valley Park Walk, Wednesday, August 19, 2026 4:30-6:30 pm
    b) Minnesota Watersheds Summer Tour, Detroit Lakes, August 25-26, 2026
    c) Wilmes BMP Open House, the City of Woodbury, August 25, 2026
    d) Minnesota Watersheds 2026 Annual Meeting on Resolutions and Permits, Virtual, Monday, August 31, 2026 10:00am
    e) Regular Board Meeting, Tuesday, September 8, 2026 6:00pm
    f) Regular CAC Meeting, Tuesday, September 22, 2026 6:00pm
    g) East Metro Water Resource Education Program (EMWREP) 20th Anniversary Celebration, Rustic Roots Winery, Scandia, Tuesday, September 29, 2026, 5-7pm
    h) Regular Board Meeting, Tuesday, October 13, 2026 6:00pm
    i) Lower St. Croix Policy Committee Meeting, Monday, October 26, 2026 4:00pm
    j) Regular Board Meeting and Workshop, Tuesday, November 10, 5:00pm
    k) Budget Workshop with the Washington County Commissioners, Tuesday, November 17, 10:00am
    l) MN Watersheds Annual Conference, December 2-4, 2026, Grandview Lodge, Nisswa, MN
    m) Regular Board Meeting, Tuesday, December 8, 2026, 6:00pm

12) Adjourn

## Consent Agenda-August 12, 2026

a) Approval of Minutes
    i) 7/14/2026 Regular Meeting
b) Treasurers Report
    i) Accounts payable
    ii) Financials year to date and Fund Balances
    iii) Washington County 1st Half Tax Settlement
c) Calendar/Meetings
    i) Glacial Valley Park Walk, Wednesday, August 19, 2026 4:30-6:30 pm
    ii) Wilmes BMP Open House, Schooner Way, Woodbury, August 24, 2026
    iii) Minnesota Watersheds Summer Tour, Detroit Lakes, August 25-26, 2026
    iv) Minnesota Watersheds 2026 Annual Meeting on Resolutions and Permits, Virtual, Monday, August 31, 2026 10:00am
    v) Regular Board Meeting, Tuesday, September 8, 2026 6:00pm
    vi) Regular CAC Meeting (Field Tour), Tuesday, September 22, 2026 6:00pm
    vii) East Metro Water Resource Education Program (EMWREP) 20th Anniversary Celebration, Rustic Roots Winery, Scandia, Tuesday, September 29, 2026, 5-7pm
    viii) Regular Board Meeting, Tuesday, October 13, 2026 6:00pm
    ix) Lower St. Croix Policy Committee Meeting, Monday, October 26, 2026 4:00pm
    x) Regular Board Meeting and Workshop, Tuesday, November 10, 5:00pm
    xi) Budget Workshop with the Washington County Commissioners, Tuesday, November 17, 10:00am
    xii) MN Watersheds Annual Conference, December 2-4, 2026, Grandview Lodge, Nisswa, MN

Post Until 8/13/2026

xiii) Regular Board Meeting, Tuesday, December 8, 2026, 6:00pm

d) Development Reviews
   i) Final
      (1) Bailey West, Woodbury, Newport, Maplewood
   ii) On Going
      (1) Lake Elmo WTP, Lake Elmo
   iii) New
      (1) None
e) Wetland Conservation Act
   i) Notice of Decision-Jamaica South-WAG Farms
f) Stewardship Grant Program-Final Payment and Applications
   i) Nada Ghandour #26-006-Final Payment-$500.00
   ii) Angela Scaletta #26-023-Final Payment-$500.00
   iii) Cottage Grove Elementary #25-007-Final Payment-$500.00
   iv) Annette Potter #26-032-Application-$500.00
   v) Mike Lewis #26-033-Application-$500.00
g) Miscellaneous Correspondence

Post Until 8/13/2026

SOUTH WASHINGTON WATERSHED DISTRICT

| | | |
|---|---|---|
| **Date: August 7, 2026** | **South Washington Watershed District**<br>**Request for Board Action** | **Consent Agenda Item a** |
| **Title:**<br>SWWD Board Minutes | **Board Action Requested:**<br>Approval of Minutes:<br>7/14/2026 Regular Meeting | **Required Signatures**<br>SWWD Secretary |
| **Reviewed by:**<br>JHL | | |
| **Background/Justification**: | | |
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>N/A | | **Comments:** |
| **Fund**<br><br>N/A | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

**Regular Meeting**
**South Washington Watershed District**
**Tuesday, July 14, 2026 6:00 p.m.**
**City of Woodbury Public Works Building**

1. **Call to Order and Setting of Agenda**
   Manager Doucette called the meeting to order at 6:00 pm. A motion was made by Manager ChapdeLaine to approve the agenda. Manager Filipiak seconded. Motion carried unanimously.

   **Roll Call:**
   - Sharon Doucette, President
   - Andrea Date, Vice President
   - Emily Stephens, Treasurer
   - David Filipiak, Secretary
   - Kevin ChapdeLaine, Manager

   **Staff:**
   - John Loomis, Administrator
   - Melissa Imse, Operations Manager
   - Abby Tekiela, Water Resources Program Manager

   **Others:**
   - Mary Ellen Reihsen, SWWD Attorney

2. **Public Open Forum**. None

3. **Consent Agenda**
   Items on the Consent Agenda include: June 9, 2026, Regular Board Meeting minutes, June Claims Roster and Treasurer's Report: accounts payable $369,642.87, accounts receivable $36,241.01, 4M fund balance $8,938,990.66, Andrea Date Per Diem, Calendar of Events, Development Reviews, Wetland Conservation Act, Stewardship Grant Applications and Payments, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the Consent Agenda. Manager Stephens seconded. Motion carried unanimously.

4. **Manager Reports.**
   **Manager Doucette**–None.
   **Manager Date**–Manager Date reported that she attended the SWWD CAC meeting.
   **Manager Stephens**–None.
   **Manager Filipiak**–None.
   **Manager ChapdeLaine**-None.

5. **Administrator Report**
   **SWWD Project Updates.** Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Wilmes Lake Alum Treatment Facility, Hasenbank Woods and Stormwater Park, Markgrafs Lake Retrofit Analysis, Cottage Grove Ravine Regional Park, St. Croix Bluffs Regional Park, CR74-65$^{th}$ and Geneva, Newport Elementary Underground BMP, Lower Grey Cloud Slough Habitat Improvement, Watershed Management Plan Update, In-Lake AIS Management, Newport Open Space Planning, Cottage Grove Open Space Planning, Armstrong Lake Wetland Cattail Harvesting, SWWD Website Update, La and Ria Lake Outlets,

Groundwater and Ecosystems Services Studies, and Administrative items.

**Minnesota Watersheds Resolutions.** The Minnesota Watersheds' 2026 Annual Meeting on Resolutions and Petitions is scheduled for August 31 via Zoom. SWWD can delegate two managers and an alternate to represent SWWD. After discussion, Managers Filipiak and Stephens volunteered to be the SWWD delegates and Manager Date volunteered to be the alternate delegate.

6. **2027 Draft Budget.** The managers reviewed the draft 2027 budget. Staff will continue to refine the 2027 draft budget for discussion at the August Board meeting. A motion was made by Manager Date to publish the draft 2027 budget with a 2.5% increase for the budget hearing in August. Manager Filipiak seconded. Motion carried unanimously.

7. **Water Quality Database Reporting Platform, Barr Engineering Task Order #2026-001.** Staff has worked with Barr Engineering to develop and launch a new water quality database and reporting platform. That work is complete but will require ongoing assistance from Barr to keep the database up to date, maintain functionality, and perform updates as needed and as identified by SWWD staff. The task order provides ongoing technical services for the next two years. A motion was made by Manager ChapdeLaine to approve the Barr Engineering Task Order #2026-001 for the water quality database reporting platform for up to $34,000. Manager Stephens seconded. Motion carried unanimously.

8. **Washington Conservation District Monitoring Services Agreement Amendment.** In preparing for potential future internal load treatments on SWWD's lakes, staff has identified gaps in the current lake water quality monitoring program. Staff has worked with WCD on the amendment to our 2026 WCD Service Agreement to get additional analysis included and to increase sampling frequency. The additional data will help to provide a future feasibility evaluation. A motion was made by Manager Stephens to approve the Washington Conservation District Monitoring Services Agreement Amendment for up to $9,834. Manager Date seconded. Motion carried unanimously.

9. **Lake Elmo Medical Center Permit Application.** After discussion, a motion was made by Manager ChapdeLaine to approve the Lake Elmo Medical Center permit application. Manager Stephens seconded. Motion carried unanimously.

10. **Future Business and Meetings.**
    - Regular Board Meeting, Tuesday, July 14, 2026 6:00pm
    - Goat and Sheep Grazing at Glacial Valley Park, July 9-23
    - Lower St. Croix Policy Committee Meeting, Monday, July 27, 2026 4:00pm
    - St. Croix Workshop on the Water, Thursday, July 30, 2026 5:00pm
    - Board Workshop and Regular Board Meeting, ***Wednesday,*** August 12, 2026 5:00pm
    - Glacial Valley Park Walk, Wednesday, August 19, 2026 4:30-6:00pm
    - Minnesota Watersheds Summer Tour, Detroit Lakes, August 25-26, 2026
    - Minnesota Watersheds 2026 Annual Meeting on Resolutions and Permits, Virtual, Monday, August 31, 2026 10:00am
    - Regular Board Meeting, Tuesday, September 8, 2026 6:00pm
    - Regular CAC Meeting, Tuesday, September 22, 2026 6:00pm
    - East Metro Water Resource Education Program (EMWREP) 20th Anniversary Celebration, Rustic Roots Winery, Scandia, Tuesday, September 29, 2026, 5-7pm

11. **Adjourn**
    The next regular Board Meeting will be held on Wednesday, August 12th at 6:00 pm. A motion was made by Manager Doucette to adjourn at 7:30 p.m. Manager Date seconded. Motion carried unanimously.

Respectfully submitted,

*Melissa Imse*

Melissa Imse, Operations Manager

Approved By:

| | |
|---|---|
| Mr. David Filipiak, Secretary | Date |

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Consent Agenda Item b** |
|---|---|---|
| **Title:**<br>SWWD Monthly Accounting | **Board Action Requested:**<br>**Approval of:**<br>Treasurers Report<br>Accounts payable for July 2026<br>Washington County 1st Half Tax Settlement | **Required Signatures**<br>SWWD Treasurer |
| **Reviewed by:**<br>JHL | | |
| **Background/Justification**<br>Accounts Payable July 26: $385,561.60<br>Accounts Receivable July 26: $2,631,625.62<br>4M fund Balance July 26: $11,232,327.83<br><br>Washington County 1st Half Tax Settlement: $2,596,482.39 | | |
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>N/A | | **Comments:** |
| **Fund**<br><br>N/A | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

**South Washington Watershed District**
**Claims Roster**
**July-26**

SOUTH WASHINGTON WATERSHED DISTRICT

| Vendor | Description | Invoice # | Amount |
|---|---|---|---|
| City of Woodbury | September Rent | 1903 | $ 3,429.27 |
| City of Woodbury | Q2 2026 Wilmes Alum Facility Maintenance | 1879 | $ 37,035.77 |
| City of Woodbury | Q2 2026 Hasenbank Maintenance | 1880 | $ 7,352.25 |
| City of Woodbury | 2026 2nd Quarter SWWD Vehicle | 1874 | $ 219.66 |
| City of Woodbury | Enhanced Street Sweeping Jan-June 2026 | 1886 | $ 183,212.97 |
| City of Woodbury | Laptop | 1884 | $ 2,375.00 |
| Cottage Grove Elementary | Stewardship Plant Grant Reimbursement | See Attached | $ 500.00 |
| Nada Ghandour | Stewardship Plant Grant Reimbursement | See Attached | $ 500.00 |
| Insight | BI Software | 1101402643 | $ 26.67 |
| International Water Institute | Stewardship Fee | 2026 | $ 1,500.00 |
| Sarah Lilja | Print Order | See Attached | $ 180.00 |
| Taylor Mills | Artist in Residence June Payment | 15 | $ 750.00 |
| Angela Scaletta | Stewardship Plant Grant Reimbursement | See Attached | $ 500.00 |
| **Payroll, Benefits, and EFT Payments** | **18 EFT, 10 Direct Dep, 2 Checks** | | **$ 147,980.01** |
| Minnesota Life Ins. Co. | August 2026 Life Prem | Check | $ 207.95 |
| Madison National Life | August 2026 LTD and STD | Check | $ 255.69 |
| Health Partners | Insurance Premium | EFT | $ 6,917.36 |
| US Bank Credit Card | Credit Card Payment | EFT | $ 2,153.02 |
| US Bank Equipment | Copier Rental | EFT | $ 206.68 |
| Optum | H.S.A. Fee | EFT | $ 4.25 |
| Abdo | June 2026 Payroll | 526297 | $ 455.00 |
| Advanced Sportswear | SWWD Apparel | 36655 | $ 854.00 |
| Barr Engineering | Monitoring Plan Update | 23821358.00-11 | $ 3,275.50 |
| Barr Engineering | Water Quality Database | 23821357.00-9 | $ 578.50 |
| Barr Engineering | Wilmes BMP Design | 23821378.00-1 | $ 6,479.26 |
| Hellmuth & Johnson Legal | June Legal Services | EFT | $ 600.00 |
| HR Green | Newport Elementary BMP Design | 204622 | $ 3,378.50 |
| Houston Engineering | Development Reviews | 83032 | $ 12,926.00 |
| Houston Engineering | Grey Cloud Channel Analysis Inv 83033 | EFT | $ 2,778.25 |
| SRF Consulting | Ravine Lake Outlet | 17696.00-23 | $ 2,285.74 |
| SRF Consulting | CDO Phase 5 Development | 20522.00-1 | $ 1,390.72 |
| Stantec | Ecosystem Management | 2586893 | $ 6,803.00 |
| Stantec | 2026 Lake Vegetation Management | 2582705 | $ 14,531.47 |
| Washington Conservation District | 2nd Quarter EMWREP | EFT | $ 8,320.00 |
| Washington Conservation District | June Tech Inv 7575 | EFT | $ 6,083.75 |
| Washington Conservation District | June Monitoring Inv 7553 | EFT | $ 16,447.70 |
| | | | **$ 385,561.60** |

| **Accounts Receivable** | **Description** | **Check #** | Amount |
|---|---|---|---|
| Washington County | 1st Half Tax Settlement | | $ 2,596,482.39 |
| Permit Fee | Permit Fee | | $ 500.00 |
| 4M | July Interest | | $ 34,643.23 |
| | **Total** | | **$ 2,631,625.62** |

Emily Stephens, SWWD Treasurer

Date August 12, 2026

## WASHINGTON COUNTY TAX SETTLEMENT OF 07/02/2026

| WS SOUTH WASHINGTON | | PAY 2026 | PAY 2025 | PAY 2024 | PAY 2023 | PAY 2022 | PAY 2021 | PAY 2020 | Prior | Total Delq | P&I | MISC | TOTAL | COMMENT |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GEN | RE & PP | 822,435.02 | 8,033.35 | 229.78 | 240.02 | 25.17 | 21.44 | 19.24 | 105.27 | 8,674.27 | | | $831,109.29 | |
| | Ag Preserve Credit | | | | | | | | | | | | | |
| | Adjustment | | | | | | | | | | | | | |
| FD | RE & PP | 84,162.08 | 441.54 | 119.56 | 160.83 | | | | | 721.93 | | | $84,884.01 | |
| | Adjustment | | | | | | | | | | | | | |
| TIF | RE & PP | | | | | | | | | | | | | |
| | Excess TIF | | | | | | | | | | | | | |
| | Surplus/Decertified TIF | | | | | | | | | | | | | |
| | Adjustment | | | | | | | | | | | | | |
| MVR | RE & PP | | | | | | | | | | | | | |
| | Adjustment | | | | | | | | | | | | | |
| SA | RE & PP | 1,656,999.90 | 17,245.45 | 856.56 | 600.08 | 103.75 | 58.30 | 54.00 | 259.12 | 19,177.26 | 2,587.11 | | $1,678,764.27 | |
| | Manufactured Homes | | | | | | | | | | | | | |
| | Forfeited Land Sale | | | | | | | | | | | | | |
| | Adjustment | | | | | | | | | | | | | |
| NON LEVY | Manufactured Homes | | 24.71 | 1.47 | 1.93 | 1.56 | | 2.04 | | 31.71 | | | $31.71 | |
| | Forfeited Land Sale | | | | | | | | | | | | | |
| | Contamination Tax | | | | | | | | | | | | | |
| | 30% Rental-County | | | | | | | | | | | | | |
| | 30% Rental-DNR | | | | | | | | | | | | | |
| | 30% Rental-MnDOT | | | | | | | | | | | | | |
| | Transmission Line | | | | | | | | | | | | | |
| | PILT-County CDA | 700.79 | | | | | | | | | | | $700.79 | |
| | PILT-Landfall HRA | | | | | | | | | | | | | |
| | PILT-Pondview | | | | | | | | | | | | | |
| | PILT-Ramsey Washington R&E Board | 558.05 | | | | | | | | | | | $558.05 | |
| | PILT-DNR | | | | | | | | | | | | | |
| | PILT-National Park Svc | | | | | | | | | | | | | |
| | Solar Energy | | | | | | | | | | | | | |
| | Unclaimed Refunds | 434.27 | | | | | | | | | | | $434.27 | |
| | Penalty & Interest Apportionment | | | | | | | | | | | | | |
| | Miscellaneous | | | | | | | | | | | | | |
| GENERAL TAX TOTAL | | 822,435.02 | 8,033.35 | 229.78 | 240.02 | 25.17 | 21.44 | 19.24 | 105.27 | 8,674.27 | | | $831,109.29 | |
| FISCAL DISPARITY TAX TOTAL | | 84,162.08 | 441.54 | 119.56 | 160.83 | | | | | 721.93 | | | $84,884.01 | |
| TAX INCREMENT TOTAL | | | | | | | | | | | | | | |
| MARKET VALUE REFERENDA TOTAL | | | | | | | | | | | | | | |
| SPECIAL ASSESSMENT TOTAL | | 1,656,999.90 | 17,245.45 | 856.56 | 600.08 | 103.75 | 58.30 | 54.00 | 259.12 | 19,177.26 | 2,587.11 | | $1,678,764.27 | |
| NON-LEVY TOTAL | | 1,693.11 | 24.71 | 1.47 | 1.93 | 1.56 | | 2.04 | | 31.71 | | | $1,724.82 | |
| GRAND TOTAL | | $2,565,290.11 | $25,745.05 | $1,207.37 | $1,002.86 | $130.48 | $79.74 | $75.28 | $364.39 | $28,605.17 | $2,587.11 | | $2,596,482.39 | |
| | | | | | | | | | | | | Less amounts previously remitted | | |
| | | | | | | | | | | | | TOTAL TO DISTRICT | $2,596,482.39 | |

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Consent Agenda Item c** |
|---|---|---|
| **Title:**<br>SWWD Calendar | **Board Action Requested:**<br>None Requested | **Required Signatures** |
| **Reviewed by:**<br>JHL | | |

**Background/Justification**:

Calendar/Meetings

i) Glacial Valley Park Walk, Wednesday, August 19, 2026 4:30-6:30 pm
ii) Wilmes BMP Open House, Schooner Way, Woodbury, August 24, 2026
iii) Minnesota Watersheds Summer Tour, Detroit Lakes, August 25-26, 2026
iv) Minnesota Watersheds 2026 Annual Meeting on Resolutions and Permits, Virtual, Monday, August 31, 2026 10:00am
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xi) Budget Workshop with the Washington County Commissioners, Tuesday, November 17, 10:00am
xii) MN Watersheds Annual Conference, December 2-4, 2026, Grandview Lodge, Nisswa, MN
xiii) Regular Board Meeting, Tuesday, December 8, 2026, 6:00pm

| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
|---|---|---|
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>N/A | | **Comments:** |
| **Fund**<br><br>N/A | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>Approval **Informational**<br>Denial No Recommendation | **Comments** |

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Consent Agenda Item d** |
|---|---|---|
| **Title:**<br>Development Reviews | **Board Action Requested:**<br>None Requested | **Required Signatures** |
| **Reviewed by:**<br>JHL | | |

**Background/Justification:**

Development Reviews

i) Final
   (1) Bailey West, Woodbury, Newport, Maplewood
ii) On Going
   (1) Lake Elmo WTP, Lake Elmo
iii) New
   (1) None

| | | |
|---|---|---|
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>N/A | | **Comments:** |
| **Fund**<br><br>N/A | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>Approval Informational<br>Denial **No Recommendation** | **Comments** |

# July 2026 Development Reviews

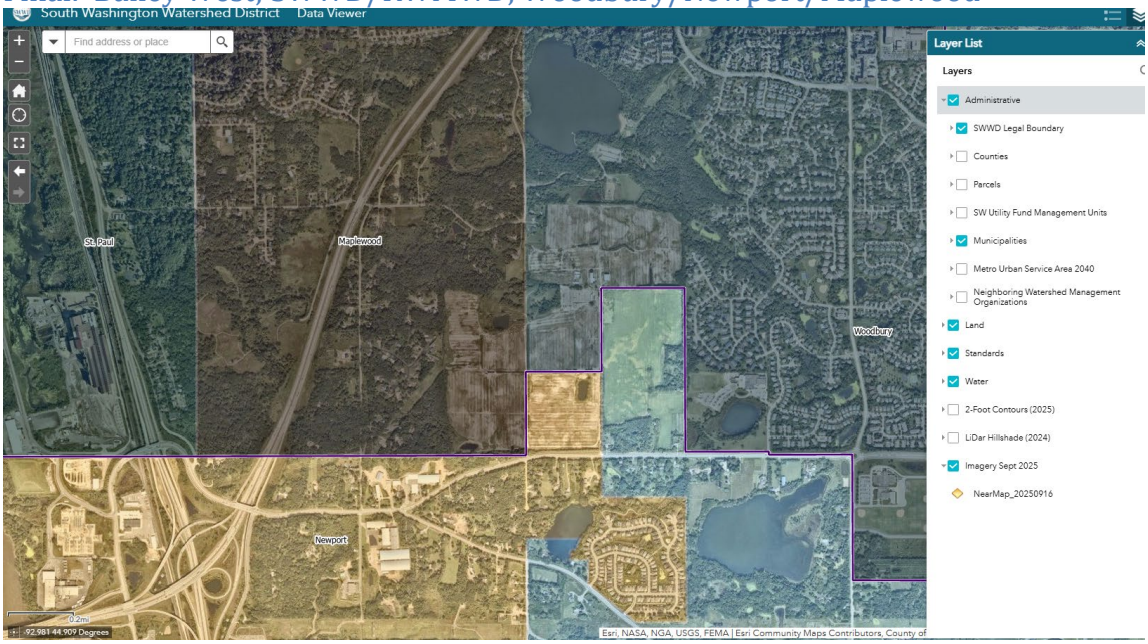
## Ongoing: Lake Elmo WTP; Lake Elmo

July 2026: No change.

October 2025: Lake Elmo is proceeding with wetland delineation and WCA permitting related to ongoing well suitability testing. Most of the wetlands within the property are in Valley Branch WD. SWWD has delegated WCA administration for this property to VBWD.

December 2024: Lake Elmo is looking for sites for a future well and water treatment plant to remove PFAS from the City's drinking water supply. The site they are currently looking at sits upstream of Armstrong Lake. As part of the feasibility assessment, the city is required to do a 72 hour pump test at the site which would require continuous pumping of ~3cfs. That water would ultimately discharge into Armstrong Lake. SWWD modeled the inflow in the District's NWS XP model to evaluate potential downstream impacts. Even under a concurrent flood scenario there is no impact.

## Final: Bailey West; SWWD/RWMWD, Woodbury/Newport/Maplewood




July 2026: Woodbury has now approved rezoning the site and approved the final plat and the project is ready to move forward.

June 2026: Woodbury has approved the master plan for the site. Newport has begun approving plans for the bailey business park, MFR, and gas station.

May 2026: WCA replacement plan and No-Loss decision as recommended by the TEP is included in the June Board packet for Board consideration.

April 2026: Woodbury and Newport have both completed the EAW process related to this project with both Cities make a negative declaration on the need for further study.

March 2026: SWWD has received a WCA application for the project. A TEP meeting will be scheduled.

February 2026: SWWD staff are engaged with its partners to review and coordinate regulatory responsibilities for the proposed Bailey West project that straddles the boundaries of SWWD and RWMWD and Cities of Woodbury, Newport, and Maplewood. Currently, staff expects that review and enforcement of SWWD stormwater rules will be led by the Cities and that SWWD will retain WCA LGU responsibility for wetland impacts within SWWD. We will assist RWMWD as needed to ensure that their rules are met as most of the proposed development would ultimately drain to RWMWD.

## Final: Municipal Reviews, Cottage Grove

The City of Cottage Grove enforces compliance with District rules through City permits. The following projects have been permitted in 2026.

- Mississippi Landing 3rd Addition, final plat,
- Yellow Tree MFR, PUD, preliminary and final plats
- Ravara Trails PUD, Preliminary Plat
- Talcott Glen Preliminary Plat
- McHattie Landing PUD, Preliminary Plat
- Kwik Trip TH61 Preliminary Plat, Final Plat
- Geneva Meadows 2nd Addition preliminary plat
- Ravine Ridge preliminary plat, final plat

## Final: Municipal Reviews, Newport

The City of Newport enforces compliance with District rules through City permits. The following projects have been permitted in 2026.

- Eastridge Heights Preliminary Plat, PUD, Final Plat
- Bailey Business Park preliminary plat, PUD
- Bailey Rd MFR and Gas station preliminary plat, PUD

## Final: Municipal Reviews, Woodbury

The City of Woodbury enforces compliance with District rules through City permits. The following projects have been permitted in 2026.

- Woodbury Leadership Academy addition site and building plans
- Country Estates 2nd Addition preliminary and final plats
- Forty-seven Pines PUD, preliminary and final plats
- Westwind 4th Addition final plat
- Bailey West preliminary plat, final plat,

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Consent Agenda Item e** |
|---|---|---|
| **Title:**<br>Wetland Conservation Act | **Board Action Requested:** | **Required Signatures**<br>SWWD Administrator |
| **Reviewed by:**<br>JHL | | |
| **Background/Justification**:<br><br>i) Notice of Decision-Jamaica South-WAG Farms | | |
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>N/A | | **Comments:** |
| **Fund**<br><br>N/A | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

# Minnesota Wetland Conservation Act
# NOTICE OF DECISION

| | |
|---|---|
| **Date this Notice was sent:** | **07/16/2026** |
| **Local Government Unit:** | **SWWD** |
| **County:** | **Washington** |
| **Applicant and (if applicable) Applicant's Representative:** | **WAG FARMS INC ETAL** |
| **Project Name/Number:** | **Jamaica South Delineation and No Loss/2026-SWW-06** |
| **Type of Decision (check all that apply):**<br>**Note:** Boundary/type, sequencing, replacement plan, and bank plan decisions require an associated notice of application prior to the decision being made. | ☑ Boundary/Type<br>☐ Sequencing (submitted separately from a replacement plan)<br>☐ Replacement Plan<br>☐ Bank Plan<br>☐ Exemption<br>Identify which exemption by Rule or Statute Citation:<br>☑ No-Loss<br>Identify which provision by Rule or Statute Citation: **A** |
| **Decision:**<br>**Note:** All replacement plan approvals are conditional upon confirmation from BWSR of withdrawal of specified credits and/or financial assurance received for project-specific replacement. | ☐ Denied<br>☐ Approved.<br>☑ Approved with Conditions<br>List Conditions:<br>**The Boundary and Type request is approved. The incidental request is denied because of inconclusive evidence. See attached TEP Findings.** |
| **LGU Representative Name & Signature:** | <br>**Jay Riggs** |

## Decision Timeline

An LGU must approve or deny a request within 60 days of receiving a complete application per MINN. STAT. § 15.99.

| | |
|---|---|
| **Date Complete Application Received:** | **05/28/2026** |
| **Date of Decision:** | **07/07/2026** |
| **If applicable, date of *written extension* to 60-day decision timeline & number of days extended:**<br>**Reason for Extension (check one):** | ☐ Other process or decision required to occur before WCA decision. Describe:<br>☐ Additional information and/or revision to application submitted.<br>☐ Applicant request.<br>☐ Other. Describe: |

## Decision Summary

| | |
|---|---|
| **Technical Evaluation Panel Recommendation (check one):** | ☐ No Recommendation<br>☑ Approval or approval with conditions (attach recommendation)<br>☐ Denial (attach recommendation) |
| **LGU Findings (check all that apply):** | ☑ Findings attached<br>☑ Findings:<br>**The TEP reviewed the wetland boundaries in the field on June 26 and removed wetland 2.**<br><br>**The TEP met on July 1 to review the incidental request. The location of the delineated wetland was not shown on any of the historical aerial photos and the documentation was inconclusive.**<br><br>**The TEP recommends approval of the revised wetland boundary and denial of the incidental request. See attached TEP Findings.**<br><br>**The LGU concurs and approves the revised boundary and denies the incidental request.** |

## Notice Distribution

| | |
|---|---|
| **Notice Recipients (check all that apply):** | ☑ SWCD TEP Member (if different from LGU): **Jay Riggs**<br>☑ BWSR TEP Member: **Ben Meyer**<br>☑ DNR Representative: **Dan Scollan**<br>☑ Watershed District or WMO (if applicable): **John Loomis**<br>☐ bank.administrator.bwsr@state.mn.us (Bank Plan Applications Only)<br>☑ Applicant: **WAG FARMS INC ETAL**<br>☑ Applicant's Representative (if applicable):<br>☐ Members of the Public Requesting Notices (if applicable):<br>☐ Others: |

## Appeal Process

| | |
|---|---|
| **Appeal Process (check one):** | ☐ Local Appeal Process (if established).<br>☑ Board of Water & Soil Resources (see instructions below) |
| **If there is no established Local Appeal Process indicated above, an appeal of this decision may be made to BWSR per the instructions to the right.**<br><br>**Note:** Decisions are not final until the 30-day appeal window ends. | Mail or email written request to appeal sent to BWSR within 30 days of date this notice was sent. Include copy of this notice, name and contact information of appellant(s) and their representative(s) (if applicable), a statement clarifying intent to appeal, and supporting information as to why the decision is in error.<br>Mail check payable to MN Board of Water & Soil Resources for $500.<br>Send to:<br>Appeals & Regulatory Compliance Coordinator<br>Minnesota Board of Water & Soil Resources<br>520 Lafayette Road North<br>St. Paul, MN 55155<br>travis.germundson@state.mn.us. |

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Consent Agenda Item f** |
|---|---|---|
| **Title:**<br>Stewardship Grant Program | **Board Action Requested:**<br>Approve Applications and Payments | **Required Signatures**<br>SWWD Administrator |
| **Reviewed by:**<br>JHL | | |

**Background/Justification**:
Staff approved two $500 mini grants over the past month which are listed below for information. We have received three reimbursement requests which are included below for Board approval of payment.

i) Nada Ghandour #26-006-Final Payment-$500.00
ii) Angela Scaletta #26-023-Final Payment-$500.00
iii) Cottage Grove Elementary #25-007-Final Payment-$500.00
iv) Annette Potter #26-032-Application-$500.00
v) Mike Lewis #26-033-Application-$500.00

| | | |
|---|---|---|
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>N/A | | **Comments:** |
| **Fund** | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

# SWWD Reimbursement Form

SOUTH WASHINGTON WATERSHED DISTRICT

| | | | |
|---|---|---|---|
| **Name:** | Nada Ghandour | | |
| **Address:** | 4775 Martingale Dr, Saint Paul, MN, 55129 | | |
| **Date:** | 7/9/2026 | *Grant ID:* | 26-006 |

| Recipt Date | Vendor | Item Type | Item or Plant Species | Scientific Name | Count | Cost | Total Cost | MN Native? SWWD Only | Refund? SWWD Only |
|---|---|---|---|---|---|---|---|---|---|
| 6/12/2026 | Out Back Nursery | Plant | Lance-leaf Coreopsis | *Coreopsis lanceolata* | 2 | $ 12.95 | $ 25.90 | Yes | Yes |
| | | Plant | Maximilian Sunflower | *Helianthus maximiliani* | 1 | $ 12.95 | $ 12.95 | Yes | Yes |
| | | Plant | Switchgrass | *Panicum viratum* | 1 | $ 12.95 | $ 12.95 | Yes | Yes |
| | | Plant | Yarrow | *Achillea millefolium* | 1 | $ 12.95 | $ 12.95 | Yes | Yes |
| | | Plant | White Turtlehead | *Chelone glabra* | 1 | $ 12.95 | $ 12.95 | Yes | Yes |
| | | Plant | Pale Purple Coneflower | *Echinacea pallida* | 1 | $ 12.95 | $ 12.95 | No | Yes |
| | | Plant | Marsh Blazingstar | *Liatris spicata* | 2 | $ 12.95 | $ 25.90 | Yes | Yes |
| | | Plant | Butterfly Milkweed | *Asclepias tuberosa* | 1 | $ 16.95 | $ 16.95 | Yes | Yes |
| 5/7/2026 | Friends School Plant Sale | Plant | Wild Aromatic Aster | *Symphyotrichum oblongifolium* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Aster Prairie Golden / Hairy False Goldenaster | *Heterotheca villosa* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Large Beardtongue | *Penstemon grandiflorus* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Wild Bergamot | *Monarda fistulosa* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Wild Prairie Blazing Star | *Liatris pycnostachya* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Wild Compass plant | *Silphium laciniatum* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Wild Sand Coreopsis | *Coreopsis lanceolata* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Wild Northern Iris | *Iris versicolor* | 4 | $ 4.50 | $ 18.00 | Yes | Yes |
| | | Plant | Butterfly Milkweed | *Asclepias tuberosa* | 1 | $ 19.00 | $ 19.00 | Yes | Yes |
| | | Plant | Wild Pearly Everlasting | *Anaphalis margaritacea* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Wild Fireweed | *Chamaenerion angustifolium* | 4 | $ 4.50 | $ 18.00 | Yes | Yes |
| | | Plant | Wild Woodland Phlox | *Phlox divaricata* | 6 | $ 4.50 | $ 27.00 | Yes | Yes |
| | | Plant | Wild Field Pussytoes | *Antennaria neglecta* | 1 | $ 19.00 | $ 19.00 | Yes | Yes |
| | | Plant | Yarrow | *Achillea millefolium* | 2 | $ 4.50 | $ 9.00 | Yes | Yes |
| 5/12/2026 | Gertens | Plant | Cornus Redtwig Dogwood | *Cornus sericea* | 2 | $ 21.99 | $ 43.98 | Yes | Yes |
| | | Plant | Prairie Dropseed | *Sporobolus heterolepis* | 2 | $ 16.99 | $ 33.98 | Yes | Yes |
| | | Plant | Short-beak Sedge | *Carex brevior* | 1 | $ 16.99 | $ 16.99 | Yes | Yes |
| | | Project material | Compost | | 1 | $ 9.98 | $ 9.98 | NA | Yes |
| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
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| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
| | | | | | | **Total Project Cost** | **$564.43** | | |
| | | | | | | | Taxes | $ | 57.02 |
| | | | | | | | Shipping | $ | - |
| | | | | | | | Total Eligible Cost | $ | 621.45 |
| | | | | | | | Total Ineligible Cost | $ | - |
| | | | | | | | Subtotal | $ | 621.45 |
| | | | | | | | **SWWD Grant Amount Awarded** | **$** | **500.00** |
| | | | | | | | **Reimbursement Total** | **$** | **500.00** |

# SWWD Reimbursement Form

SOUTH WASHINGTON WATERSHED DISTRICT

| | | | |
|---|---|---|---|
| **Name:** | Angela Scaletta | | |
| **Address:** | 1100 Summit Ave, St. Paul Park, MN 55071 | | |
| **Date:** | 7/13/2026 | *Grant ID:* | 26-023 |

| Recipt Date | Vendor | Item Type | Item or Plant Species | Scientific Name | Count | Cost | Total Cost | MN Native? SWWD Only | Refund? SWWD Only |
|---|---|---|---|---|---|---|---|---|---|
| 6/4/2026 | Out Back Nursery | Plant | Hareball | *Campanula rotundifolia* | 1 | $ 9.95 | $ 9.95 | Yes | Yes |
| | | Plant | Silky Aster | *Symphyotrichum sericeum* | 1 | $ 12.95 | $ 12.95 | Yes | Yes |
| | | Plant | Sky Blue Aster | *Sympthyotrichum oolentangiense* | 4 | $ 12.95 | $ 51.80 | Yes | Yes |
| | | Plant | Ohio Spiderwort | *Tradescantia ohiensis* | 3 | $ 12.95 | $ 38.85 | Yes | Yes |
| 6/6/2026 | Blazing Star Gardens LLC | Plant | Pussytoes | *Antennaria plantaginifolia* | 2 | $ 6.00 | $ 12.00 | Yes | Yes |
| | | Plant | Columbine | *Aquilegia canadensis* | 2 | $ 6.00 | $ 12.00 | Yes | Yes |
| | | Plant | Wild Strawberry | *Fragaria virginiana* | 2 | $ 6.00 | $ 12.00 | Yes | Yes |
| | | Plant | Ivory Sedge | *Carex eburnea* | 3 | $ 6.00 | $ 18.00 | Yes | Yes |
| | | Plant | Cardinal Flower | *Lobelia cardinalis* | 3 | $ 6.00 | $ 18.00 | Yes | Yes |
| 5/30/2026 | Wild Ones Natural Landscapers | Plant | Clustered Poppy Mallow | *Callirhoe triangulata* | 3 | $ 3.66 | $ 10.98 | Yes | Yes |
| | | Plant | Mistflower | *Conocliuium coelestinum* | 1 | $ 4.00 | $ 4.00 | No | Yes |
| | | Plant | Rue Anemone | *Thalictrum thalictroides* | 1 | $ 4.00 | $ 4.00 | Yes | Yes |
| | | Plant | Wild Geranium | *Geranium maculatum* | 1 | $ 11.00 | $ 11.00 | Yes | Yes |
| | | Plant | Little Bluestem | *Schizachyrium scoparium* | 2 | $ 4.00 | $ 8.00 | Yes | Yes |
| 6/5/2026 | Amazon | Project material | Plant protectors | | 1 | $ 25.99 | $ 25.99 | NA | Yes |
| 7/1/2026 | Dollar Tree | Project material | Plant protectors | | 8 | $ 1.50 | $ 12.00 | NA | Yes |
| 5/31/2026 | Gertens | Equipment rental | Sod Kicker | | 1 | $ 22.80 | $ 22.80 | NA | Yes |
| 6/26/2026 | Highland Nursery | Plant | Prairie Dropseed | *Sporobolus heterolepis* | 3 | $ 14.99 | $ 44.97 | Yes | Yes |
| | | Plant | Meadow Rue | *Thalictrum delayayi* | 1 | $ 13.99 | $ 13.99 | Yes | Yes |
| | | Plant | Prairie Smoke | *Geum triflorum* | 2 | $ 10.99 | $ 21.98 | Yes | Yes |
| | | Plant | Wild Ginger | *Asarum canadense* | 2 | $ 12.99 | $ 25.98 | Yes | Yes |
| 6/5/2026 | Lowe's | Project material | Stargreen 25-pack pins | | 1 | $ 6.98 | $ 6.98 | NA | Yes |
| | | Project material | Garden Fence | | 1 | $ 16.68 | $ 16.68 | NA | No |
| 6/5/2026 | Menards | Mulch | Cedar Mulch | | 4 | $ 3.50 | $ 14.00 | NA | Yes |
| 6/28/2026 | Menards | Mulch | Cedar Mulch | | 5 | $ 4.49 | $ 22.45 | NA | Yes |
| 6/3/2026 | Menards | Project material | Compost | | 1 | $ 7.85 | $ 7.85 | NA | Yes |
| | | Mulch | Cedar Mulch | | 7 | $ 4.49 | $ 31.43 | NA | Yes |
| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
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| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
| | | | | | | | $ - | | |
| | | | | | | **Total Project Cost** | **$490.63** | | |

| | |
|---|---|
| Taxes | $ 41.13 |
| Shipping | $ - |
| Total Eligible Cost | $ 515.08 |
| Total Ineligible Cost | $ 16.68 |
| Subtotal | $ 515.08 |
| **SWWD Grant Amount Awarded** | **$ 500.00** |
| **Reimbursement Total** | **$ 500.00** |

# Explanation of Funding
## South Washington Watershed District - Cost-Share Program

**Landowner:** South Washington County Schools-Cottage Grove Elementary PTO
**Address:** 7447 65th Ave S, Cottage Grove, MN 55016

**Cost Schedule A - Materials & Contracted Labor**

| Work or Material | RECEIPT - LOCATION/DATE | QTY | UNIT | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| **Plant Grant** | The Land Stewards Receipt 383 | | | | $ 500.00 |
| | The Land Stewards Receipt 392 | | | | $ 3,195.00 |
| | The Land Stewards Receipt 413 | | | | $ 500.00 |
| | The Land Stewards Receipts 433 | | | | $ 3,495.00 |
| | | | | **TOTAL MATERIALS COST** | **$ 7,690.00** |
| | | | | **TOTAL PROJECT COST (CONSTRUCTION +LABOR)** | **$ 7,690.00** |
| | | | | **SWWD Cost-Share Amount** | **$ 500.00** |

SOUTH WASHINGTON WATERSHED DISTRICT

# Stewardship Grant Application & Contract

Contact: Abby Tekiela I Abby.Tekiela@swwdmn.gov I 651.728.6827

## GENERAL INFORMATION (SWWD USE ONLY)

| Contract #: | Other State or Federal Funds? | Amendment? | Canceled? |
|---|---|---|---|
| 26-032 | ☐ Yes ☑ No | ☐ Yes ☐ No<br>Date: | ☐ Yes ☐ No<br>Date: |

## APPLICANT INFORMATION

| Applicant Name: | Address: |
|---|---|
| Annette Potter | 4634 Benjamin Pl, Saint Paul, MN, 55129, USA |
| Phone: | Email: |
| (651) 485-4890 | apottervc@gmail.com |

## PROJECT LOCATION

| Address: | Parcel ID: |
|---|---|
| 4634 Benjamin Pl, Saint Paul, MN, 55129, USA | 2902821430015 |
| Nearest Downstream Lake/Stream/Wetland: | Est. Distance to Waterbody: |
| Unnamed Pond or Wetland | 100 feet |

## CONTRACT INFORMATION

I (we), the undersigned, do hereby request cost-share assistance from the South Washington Watershed District (SWWD) to help defray the cost of installing the following practice(s) listed in this contract. This Grant Contract is for support of land and water resources protection and education efforts between SWWD, a public body with powers set forth in Minnesota Statutes 103B and 103D, and Annette Potter (Applicant). It is understood that:

1. SWWD's Stewardship Grant Program is a reimbursement program. The Applicant will be reimbursed according to contract terms upon successful completion of the project and submission of all required documentation.
2. The Applicant is responsible for full establishment, operation, and maintenance of all practices applied under this program, and to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved.
3. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract and provided to the Applicant by SWWD and/or its technical representative. The Applicant is responsible for carrying out the operation and maintenance plan throughout the effective life of the practice.
4. Should the Applicant fail to maintain the practice during its effective life, the land occupier is liable to the SWWD for up to 100% of the amount of financial assistance received to install and establish the practice. The Applicant is not liable for grant assistance received if the was caused by reasons beyond the Applicant's control, or if conservation practices are applied at the Applicant's expense that provide equivalent protection of the resources.
5. Practice(s) must be planned and installed in accordance with technical standards and specifications of the SWWD and/or its technical representative.
6. Increases in the practice units or cost must first be approved by the SWWD through amendment of this contract as a condition to increase the grant payments.

7. This contract, when approved by the SWWD, will remain in effect unless canceled by mutual agreement, except where installations of practices covered by this contract have not been started within one (1) year following SWWD approval of this contract, this contract will be automatically terminated on that date. Practices shall be installed by two (2) years following SWWD approval of this contract unless this contract is amended by mutual consent to reschedule the work and funding.
8. Items of cost for which reimbursement are claimed shall be supported by invoices/receipts for payments and will be verified by the SWWD as practical and reasonable. The SWWD has the authority to adjust the costs submitted for reimbursement.
9. The Applicant will grant the SWWD, and its representatives, access to the parcel where the conservation practice will be located to inspect the practice.
10. The Applicant is responsible for obtaining all necessary approvals and complying with all permits and/or other legal requirements applicable to the practice.
11. The Applicant shall not accept cost-share funding from local, state, federal or other sources combined, that exceed 100% of the total cost to establish the conservation practice. Copies of all forms and contracts pertinent to other local, state, or federal programs that contribute funds toward this project shall be provided to the SWWD.

**CONSERVATION PRACTICE**

| Description: | Total Cost Estimate: |
|---|---|
| invasive species removal, 1000 sq ft, native planting | $1100.00 |

**APPLICANT SIGNATURES**

| Date: | Applicant: |
|---|---|
| 07/07/26 | Annette Potter |
| Date: | Landowner *(if different than applicant)*: |
| | |

**TECHNICAL ASSESSMENT & COST ESTIMATE**

I have the appropriate technical expertise, have reviewed the site where the above listed practice is to be installed, find it is needed, and find that the estimated benefits and costs are practical and reasonable.

| Date: | Technical Representative: |
|---|---|
| 07/22/26 | Elissa Thompson |

**SWWD AUTHORIZATION & GRANT AMOUNT**

The SWWD has authorized a grant award to the Applicant in the amount not to exceed $500.00 or % of the total eligible cost, whichever is less.

| Date: | Authorized SWWD Representative: |
|---|---|
| 08/06/26 | John Loomis |

SOUTH WASHINGTON WATERSHED DISTRICT

# Stewardship Grant Application & Contract

Contact: Abby Tekiela I Abby.Tekiela@swwdmn.gov I 651.728.6827

## GENERAL INFORMATION (SWWD USE ONLY)

| Contract #: | Other State or Federal Funds? | Amendment? | Canceled? |
|---|---|---|---|
| 26-033 | ☐ Yes ☑ No | ☐ Yes ☐ No<br>Date: | ☐ Yes ☐ No<br>Date: |

## APPLICANT INFORMATION

| Applicant Name: | Address: |
|---|---|
| MIke Lewis | 11297 Ivywood Trl, Saint Paul, MN, 55129, USA |
| Phone: | Email: |
| (651) 567-6643 | mlewis614720@gmail.com |

## PROJECT LOCATION

| Address: | Parcel ID: |
|---|---|
| 11297 Ivywood Trl, Saint Paul, MN, 55129, USA | 2402821240010 |
| Nearest Downstream Lake/Stream/Wetland: | Est. Distance to Waterbody: |

## CONTRACT INFORMATION

I (we), the undersigned, do hereby request cost-share assistance from the South Washington Watershed District (SWWD) to help defray the cost of installing the following practice(s) listed in this contract. This Grant Contract is for support of land and water resources protection and education efforts between SWWD, a public body with powers set forth in Minnesota Statutes 103B and 103D, and MIke Lewis (Applicant). It is understood that:

1. SWWD's Stewardship Grant Program is a reimbursement program. The Applicant will be reimbursed according to contract terms upon successful completion of the project and submission of all required documentation.
2. The Applicant is responsible for full establishment, operation, and maintenance of all practices applied under this program, and to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved.
3. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract and provided to the Applicant by SWWD and/or its technical representative. The Applicant is responsible for carrying out the operation and maintenance plan throughout the effective life of the practice.
4. Should the Applicant fail to maintain the practice during its effective life, the land occupier is liable to the SWWD for up to 100% of the amount of financial assistance received to install and establish the practice. The Applicant is not liable for grant assistance received if the was caused by reasons beyond the Applicant's control, or if conservation practices are applied at the Applicant's expense that provide equivalent protection of the resources.
5. Practice(s) must be planned and installed in accordance with technical standards and specifications of the SWWD and/or its technical representative.
6. Increases in the practice units or cost must first be approved by the SWWD through amendment of this contract as a condition to increase the grant payments.

7. This contract, when approved by the SWWD, will remain in effect unless canceled by mutual agreement, except where installations of practices covered by this contract have not been started within one (1) year following SWWD approval of this contract, this contract will be automatically terminated on that date. Practices shall be installed by two (2) years following SWWD approval of this contract unless this contract is amended by mutual consent to reschedule the work and funding.
8. Items of cost for which reimbursement are claimed shall be supported by invoices/receipts for payments and will be verified by the SWWD as practical and reasonable. The SWWD has the authority to adjust the costs submitted for reimbursement.
9. The Applicant will grant the SWWD, and its representatives, access to the parcel where the conservation practice will be located to inspect the practice.
10. The Applicant is responsible for obtaining all necessary approvals and complying with all permits and/or other legal requirements applicable to the practice.
11. The Applicant shall not accept cost-share funding from local, state, federal or other sources combined, that exceed 100% of the total cost to establish the conservation practice. Copies of all forms and contracts pertinent to other local, state, or federal programs that contribute funds toward this project shall be provided to the SWWD.

**CONSERVATION PRACTICE**

| Description: | Total Cost Estimate: |
|---|---|
| raingarden to combine with neighbors at 11285 ivywood. Attaching Brandt plan while waiting for matching plan to mirror that 510 | $1900.00 |

**APPLICANT SIGNATURES**

| Date: | Applicant: |
|---|---|
| 08/03/26 | Mike Lewis |
| Date: | Landowner *(if different than applicant)*: |
| | |

**TECHNICAL ASSESSMENT & COST ESTIMATE**

I have the appropriate technical expertise, have reviewed the site where the above listed practice is to be installed, find it is needed, and find that the estimated benefits and costs are practical and reasonable.

| Date: | Technical Representative: |
|---|---|
| 08/04/26 | Elissa Thompson |

**SWWD AUTHORIZATION & GRANT AMOUNT**

The SWWD has authorized a grant award to the Applicant in the amount not to exceed $500.00 or % of the total eligible cost, whichever is less.

| Date: | Authorized SWWD Representative: |
|---|---|
| 08/06/26 | John Loomis |

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Consent Agenda Item g** |
|---|---|---|
| **Title:**<br>Miscellaneous Correspondence | **Board Action Requested:**<br>None | **Required Signatures**<br>None |
| **Reviewed by:**<br>JHL | | |
| **Background/Justification**: | | |
| **Previous Action:** | | **Contact:**<br>**JHL** |
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>None | | **Comments:** |
| **Fund** | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>Approval **Informational**<br>Denial No Recommendation | **Comments** |

**Date:** July 24, 2026
**To:** John Loomis, South Washington Watershed District
**From:** Evan Sieben, Woodbury Streets Manager
Kristin Seaman, Environmental Resources Coordinator
**Subject:** Enhanced Street Sweeping in Woodbury, 2026

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We would like to express our sincere gratitude for the partnership we have established with the Enhanced Street Sweeping Program. It is evident that our shared goals for water quality and stewardship of the land are best achieved when we work together. While the City of Woodbury has highly trained staff and is well suited to operate an enhanced street sweeping program to protect bodies of water city-wide, the Watershed has been able to provide additional financial resources to target Total Solids (TS) and Total Phosphorus (TP) for water quality.

Through this partnership, we were able to sweep 3065 lane miles in the watershed during the first half of 2026. See the table below for the summary of removals.

| 2026 Street Sweeping within the SWWD<br>January 1st - June 30th, 2026 | |
|---|---|
| Total Lane Miles | 519 miles that can be swept |
| Miles Swept | 3065 miles |
| Material Collected | 377.05 Tons of Material or 291 Cubic Yards |
| Total Phosphorus Removed | 311.86 pounds |
| | |

The invoice reflects work completed for the first half of 2026 and includes reimbursable expenses of $183,212.97 from South Washington Watershed District. This includes costs incurred for sweeping January 1st through June 30th, 2026.

Respectfully Submitted,

Evan Sieben

Evan Sieben
Streets Manager

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item #4** |
|---|---|---|
| **Title:**<br>Manager Reports | **Board Action Requested:**<br>None | **Required Signatures**<br>None |
| **Reviewed by:**<br>JHL | | |
| **Background/Justification** | | |
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br><br>August 7, 2026 | **SWWD Administrator/Date:**<br><br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br><br>N/A | | **Comments:** |
| **Fund**<br><br>N/A | **Explanation** | **Fund Balance:**<br><br>N/A |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

SOUTH WASHINGTON WATERSHED DISTRICT

| | | |
|---|---|---|
| **Date: August 7, 2026** | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 5a** |
| **Title:**<br>SWWD Projects Update | **Board Action Requested:**<br>None requested at this time | **Required Signatures**<br>None |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Staff |
| **Background/Justification**:<br><br>Please review the attached memorandum for a monthly status update on SWWD's ongoing projects. | | |
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:** | | **Comments:** |
| **Fund** | **Explanation:** | **Fund Balance:** |
| **Decision Needed/Date** | **Administrative Recommendation**<br>Approval **Informational**<br>Denial No Recommendation | **Comments** |

SOUTH WASHINGTON WATERSHED DISTRICT

# Memo

To: SWWD Board of Managers

From: Kyle Axtell, SWWD Watershed Project Manager

Date: August 7, 2026

Re: SWWD Projects Update

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## Capital Projects & Project Development

### CR74 (65th Street) Ravine Stabilization

SWWD is working with Washington County to stabilize an actively eroding ravine west of the intersection of Geneva and 65th Street (CR74) in Newport as part of a road reconstruction project in 2026. Road work has commenced throughout the project site; ravine work is just beginning now. SWWD's original total share of cost to complete this project was $116,858 ($45,528 in BWSR FY25 WBIF grant funding, and $71,330 in SWWD funds). Once tree and woody debris clearing was completed by the subcontractor to gain equipment access to the ravine site, SWWD and Houston Engineering (HEI) completed an additional walk-through to reassess the site in its current (new) condition. Three large additional rock check dams have been recommended by HEI as well as an extended rock revetment in one location. This additional material and work are expected to cost an additional $28,000. Construction is expected to be completed around Labor Day.





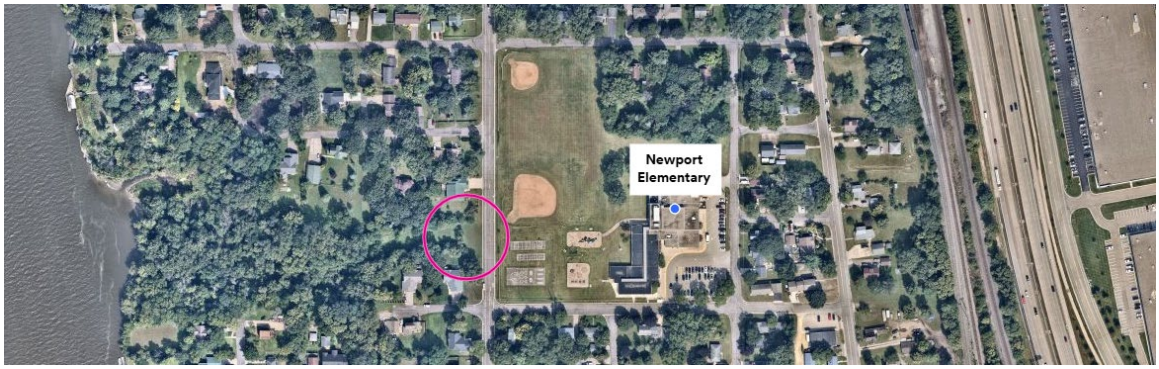
## Ravine Lake Outlet Channel Stabilization

SWWD is working on a channel stabilization project between the Ravine Lake outlet and the frontage road along TH61. This short stream reach has been degrading and eroding since completion of the CDO phase 3 work on the lake outlet. Construction and restoration are nearly complete. Staff will work with the project engineer to verify all completed work meets specifications.




## Newport Elementary Underground BMP

SWWD has received a $250,000 Clean Water Legacy Partners grant from BWSR for this project. HR Green has begun design work. Construction is not expected until 2027.




## Grey Cloud Slough Habitat Restoration Project

Staff are happy to report that SWWD's application for $3,500,000 in 3M Priority 2 funding has been approved by the Minnesota DNR!

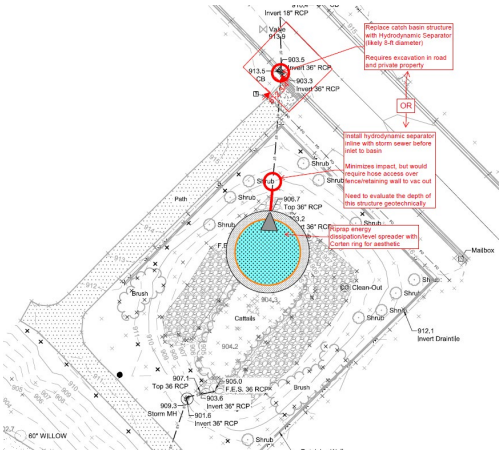


It may be several months before an executed grant agreement is in place. When combined with expected local budgetary commitments over the coming years, SWWD will have sufficient local match funding to leverage roughly $11-12 million in Section 204 funding through the U.S. Army Corps of Engineers (USACE) to complete this project.

SWWD and DNR staff have been working with USACE to develop this project aimed at restoring historic island complexes while improving aquatic and terrestrial habitat in the lower slough area. The timeline for this project is currently estimated at 8 years for completion. SWWD's Section 204 Letter of Intent has been acknowledged by the USACE and we currently await confirmation that the USACE will begin its feasibility study.

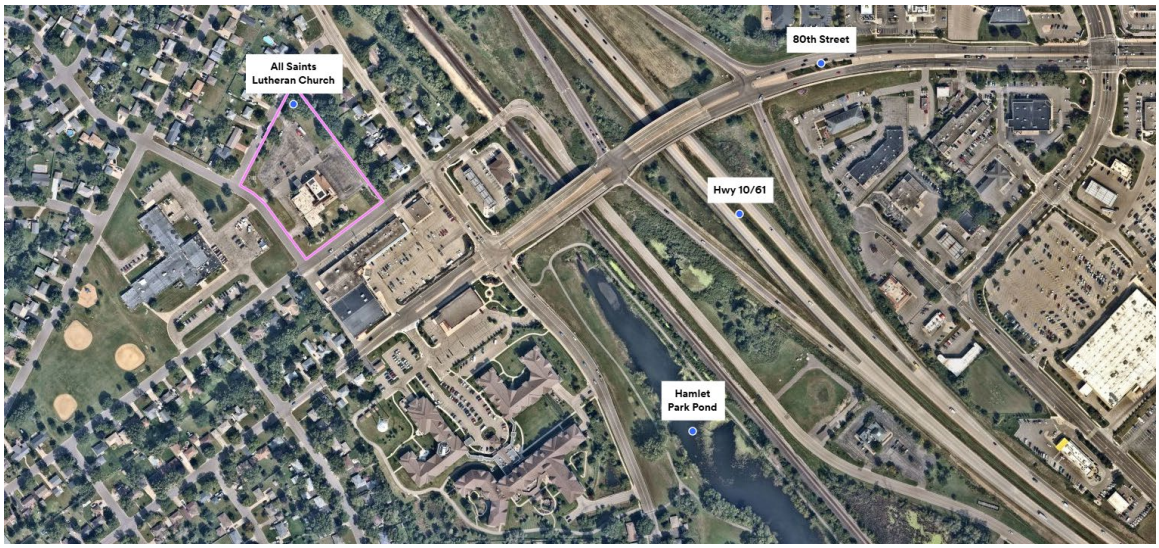
### Wilmes Lake BMP Reconstruction

Staff continue to develop a new BMP concept at the site of the Wilmes Lake Iron-Enhanced Sand Filter with Barr Engineering. Outreach is underway to local neighbors while Barr completes a preliminary plan set. The new project is expected to consist of a large CC17 filter like the one installed at Seasons Park. Planning will continue through 2026 with construction expected in late winter or spring of 2027.




### All Saints Lutheran Church Biofiltration Basins

SWWD first provided cost-share to help construct a large raingarden off the south parking lot at All Saints Lutheran Church (ASLC) in Cottage Grove back 2009. In 2026, additional cost-share was approved to re-excavate much of the basin and provide a new pretreatment structure. SWWD and WCD staff recently provided guidance as ASLC pursued and was successful in receiving a $90,000 BWSR Clean Water Legacy Partners grant to install three additional biofiltration basins to treat most of ASLC's larger north parking lot. WCD is developing final plans now and construction is expected this fall.



### Glacial Valley Park Interpretive Center

SWWD has a final concept design for the future Glacial Valley Park Interpretive Center and is ready to proceed with design of the structures. The plan has been to have the park features ready to be installed as development progresses with the extension of Glacial Valley Road as it would provide access and utilities for the learning center. Facility parking is expected to be provided jointly with the City of Woodbury as it plans a new adjacent park area. An application requesting $1,500,000 in 3M Priority 2 funding to complete this facility was not awarded. Project development has been placed on hold again as staff seeks external funding sources.

## Ecosystem Services & Landscape Restoration

### Glacial Valley Park

Great River Greening (GRG) continues maintenance activities along the edges of the site in the Cedarhurst neighborhood and throughout prairies, targeting woody species, especially aspen/cottonwood clumps. Staff have identified research plots and collected data on 8 units covering approximately 11 acres to assess ways to improve floral diversity and tall grass reduction through burn timing, sheep grazing, high mowing and targeted herbicide treatments. Broadcast "snow seeding" took place in February, 2026.

The entire northern units were successfully managed with prescribed fire in spring, 2025 (44.4 ac.), fall, 2025 (11.34 ac.) and spring, 2026 (42 ac.). These burns help to set back woody species and cool season grasses and help foster the growth of diverse flowering species throughout the prairies and savanna.



Staff is conducting efforts to increase diversity in tall grass dominated areas using a variety of techniques on 11 acres of newly seeded areas. These efforts will compile data that assesses a variety of treatments. Treatments in 8 units will assess differences in timing of prescribed fire along with sheep/goat grazing, high mid summer mowing and high wick herbicide treatments.

A Sheep and Goat mix was used on slightly more than one acre for approximately three weeks and has been recently moved to a second paddock.

High mows (9") were conducted on approximately three acres to reduce shading and encourage growth of freshly seeded areas and high wick herbicide treatments on big bluestem will be taking place in coming weeks to assess whether diversity of seeded mixes will benefit from a reduction overall dominance by this and other tall grasses. Additional management will focus on the use of hemiparasitic plants to develop soil and competitive relationships in big bluestem dominated areas.

Data on site composition was collected in 2025, and will continue to be collected in September for no less than the next three years.



Grazed vs. ungrazed tallgrass stand



High mow of tall grasses

Monthly Wednesday walks (3rd Wednesday) will continue through 2027.

**Campus Greening**

Staff are working with new School District facilities staff to assist with long-term maintenance of all Campus Greening natural areas, helping to identify equipment needs, scheduling and training so that District staff can be more active in future site management.

**Lake and Middleton**

SWWD staff has been controlling weed infestations on both campus primarily through brushcutting of thistle and burdock. Teachers remain interested in continuing classroom green houses and staff will work to continue the slow handoff thought better documentation and instruction.



**Crestview Elementary**

Staff are working with the School District to review and ensure alterations to campus will be restored to native plant communities where planned. Staff will work with the district to monitor establishment activities, making sure that important activities are not skipped as prairie buffers establish. Staff is working with the WCD and School District to control persistent weeds that are still present (Buckthorn and Garlic Mustard) in northern woodlands. Staff will engage with County STS crews in winter, 2027/28 to address Siberian Elm and buckthorn regrowth along Hinton.

**Nuevas Fronteras**

Areas near the underground BMP will continue to be reseeded and staff will continue to monitor and assess ways to retain native species in a regularly disturbed site. Some overseeding may be needed along the woodland adjacent to railroad.

### Valley Crossing
Staff will continue to monitor and work with School District to take on future maintenance. Nodding thistle from adjacent County Roads became a problem in June and July. Staff clipped heads, and followed up with brush mowing.

### Grey Cloud and Cottage Grove
A second spring burn was not completed due to lack of fuel. Staff worked with Prairie Restorations to complete their contract by conducting a flail mow followed by drill seeding of grasses into the prairies around Cottage Grove Middle School. Staff will work with the school district over the summer to address specific needs throughout these campuses. Staff continues to address weed infestations as needed.



### Cottage Grove Elementary and Oltman Middle Schools
The WCD has funding available through the BWSR Pollinator Pathways program to restore habitat on school campuses. Neither Oltman nor Cottage Grove Elementary School met Campus Greening program requirements, but BWSR funding will allow the schools to restore up to an acre of prairie each. Restoration site prep Cottage Grove has been ongoing through summer. Oltman will begin in Spring, 2026. Staff are assisting with planning and will provide cost-share dollars as match for state grant.

### Carpenter Nature Center
CNC completed in-classroom and in-field Water Quality programming with 6$^{th}$ graders at Cottage Grove and Lake Middle Schools in Spring, 2026. CNC programming continues in fall of 2026 and spring of 2027 at Oltman and Woodbury Middle Schools. Ramsey Washington Metro Watershed District is funding the CNC programs at Woodbury Middle School. As of the spring, 2026 season, all 6$^{th}$ Graders in the School District participate in the experiential education program.

### Hasenbank Woods and Stormwater Park Prairie Restoration
Following spring burns, Hasenbank is largely dominated by native grasses and forbs and little active management is taking place during summer. Fall buckthorn herbicide treatment is planned to continue removing it's presence from the woodland.

Active restoration establishment activities are ongoing within the Stormwater Park. Staff is working closely with he contractor to address all needs prior to contract end in 2028.

### Cottage Grove Ravine Regional Park
Staff are coordinating efforts to provide restoration and native plant community management within Cottage Grove Ravine Park with a focus on areas within SWWD's drainage easement. Discussions are focused on management of invasive species, with a focus on common buckthorn, garlic mustard and common burdock as well as the consideration of fencing to prevent undesired uses and support future grazing activities. Staff will continue to monitor and provide adaptive management in coordination with County Staff.

## Cottage Grove Open Space Planning

Staff are working with the Cottage Grove Parks Department, assisting with ecological planning efforts at Mississippi Dunes Preserve, Still Ponds Preserve, and Vandenberg Lake. Friends of the Mississippi River completed a full site assessment and Natural Resources Management Plan for Mississippi Dunes in 2025. Staff worked with the WCD to produce a full site assessment and Natural Resources Management Plan for Still Ponds Park in 2025. Vandenburg Lake planning continues with staff seeking to secure funding to preserve 80 acres of open space containing quality, albeit degraded oak communities containing state-listed rare species.

## Newport Open Space Planning

Staff are working with City of Newport and BWSR staff using state funding to conduct full ecological restoration and enhancement of the grasslands located along the Xcel transmission line corridors within the Bailey School Forest Park. BWSR and SWWD staff are conducting test plots to assess best approaches to invasive species control to include assessments of herbicides, fire, timing and seeding approaches. Project is a pilot to explore ways to conduct long term management of utility corridors that meet operation and safety needs of utilities while at the same time, supporting high quality native plant communities.

Staff have been working with the City of Newport to develop relationships with State Agencies, Companies, non-profits and residents to provide support for natural resource improvements and management along the river and bluffs. Great River Greening is using Outdoor Heritage Grant funds to improve habitat and slope stability in the Bailey School Forest Park. The project was partially funded in 2025, and the legislature provided additional funding in the 2026 session which will allow Great River Greening to expand restoration activities on an additional 20 acres in the forested areas in ravines and lower on the bluffs within the park.



SWWD received a DNR expedited CPL grant for $50,000 to assist with the restoration of 9 acres at the entry to Bailey School Forest Park. Over the next three years, staff will be working with the local residents, city staff, volunteers, school students, contractors and county agencies to transition the entry to the park from non-native forest to a more open oak dominated savanna and woodland with diverse ground layer vegetation. Forestry mowing, deceased oak removal and canopy thinning all occurred in January 2026 showing dramatic changes to the entry area. The City of Newport used it's new mower, partially funded through the CCIP program to conduct a fine forestry mow throughout 7 acres of woodland.

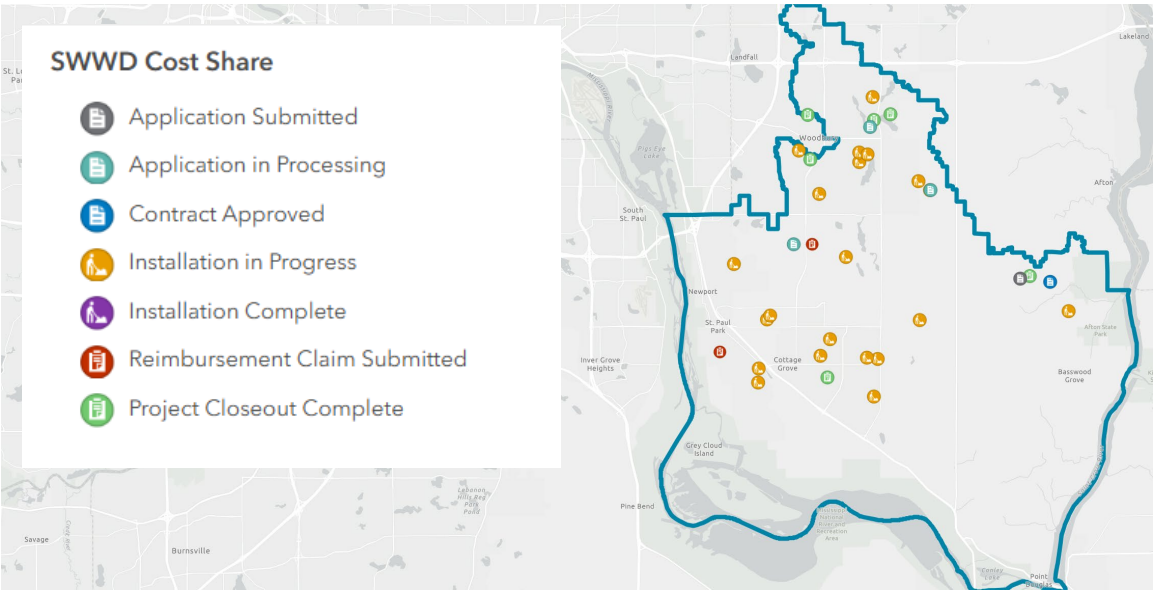
Staff are also working with Great River Greening, managing activities within the larger oak woodland. Forestry mowing and hand removals of buckthorn have been completed in a nine-acre area. Frozen and ice crusted snow created ideal conditions to aggressively removal all buckthorn in this area with minimal ground contact by heavy tracked equipment.

Staff planned and led an Earth Week planting event at Bailey School Forest Park on April 25 in collaboration with volunteers, DNR staff and students from East Ridge High School. Volunteers participated in the planting, watering, mulching and fencing of 149 trees and shrubs into food thickets between grasslands and woodlands being restored on the site. The food thicket is designed to provide a range of habitat benefits through the planting of flowering and fruiting native species supporting birds and pollinators by providing food and shelter. These plantings will provide educational opportunities as well, offering neighbors and students firsthand connections to the range of shall trees and shrubs of the region.

## Stewardship Grants

In April and May, four Native Planting for Water Stewardship workshops took place. Attendance was high, with approximately 45 participants attending across the four workshops.

As of the August meeting, we have received 33 cost share applications, 21 of those are projects in progress, and 6 of those are fully completed projects and have received reimbursement.




Cost Share applications as of August 5th, 2026

# Aquatic Vegetation & Invasive Species

### Armstrong Lake Wetland Cattail Harvesting




The test plot at Armstrong Lake wetland was harvested by WCD and Conservation Corps crews during the last week of August 2025. Staff have completed a final report sharing results of the project. A poster presentation was displayed at the recent MSRC Stormwater Pond Symposium. There has been significant interest in our findings shown by other researchers. SWWD has applied for BWSR-funded Conservation Corps crew time in 2027 to continue harvesting efforts next year. Previous efforts to electroshock and trap net goldfish for removal from the stormwater ponds north of Hasenbank Woods were not effective (see photo from April 2026). DNR issued a permit to Woodbury on July 2 authorizing a rotenone treatment that took place on July 29. We expect this has effectively killed all fish in the ponds. Expired fish were removed from the ponds by the City's contractor on July 29 and July 31. A final report is forthcoming and will provide important data about the aging and makeup of the goldfish population in these ponds. Many adult goldfish were collected up to and exceeding 10" in length. Suspected Age 0-1 goldfish were also collected in relatively low numbers, indicating a reproducing population. Other game species found included largemouth bass and bluegill. As the ponds are directly connected to Powers Lake, eliminating the goldfish is a resource priority. SWWD and Woodbury will equally share the cost of goldfish management.





### Lake Management & AIS

Spring submersed aquatic vegetation (SAV) surveys were completed on Colby, Wilmes North and South, La, Markgrafs, and Ravine Lakes were completed over the summer. Fall SAV surveys for all monitored lakes will occur between August 10th and August 28th. Surveys will be evaluated to determine if Curly-leaf Pondweed turion surveys should be conducted, which will determine future treatment.

Ravine Lake was sampled for zebra mussel eDNA which was not detected. This testing will be conducted repeated on August 11th to confirm.

Curly-leaf Pondweed treatments will occur on Colby, Ravine, and La Lake.

## Modeling & Planning

### La & Ria Lakes Outlets

In response to past flooding concerns, SWWD and its consultants continue to study the La and Ria Lakes outlets and the downstream drainage to the Mississippi River. Updated modeling has identified downstream concerns that have been shared with Woodbury and Newport. Once the Cities have had a chance to review, we will work with both Cities to identify next steps.




### Groundwater & Ecosystem Services Studies

Two related studies are underway to assess the benefits of large-scale restoration and protection, identifying and ranking sites that provide high potential for watershed protection. The Groundwater Study, funded by the Minnesota Department of Health, has been developing mapping and ranking criteria that support protection of groundwater recharge and discharge areas. Project outcome will provide actionable steps that communities can take to protect important areas on the landscape as well as offer models for land use practices. Cities and county partners have been fully engaged in the data collection process and discussions of needs.

The Ecosystem Services Study has identified a significant number of potential sites throughout the SWWD that may offer substantial benefit to watershed health. The consultant, in coordination with staff, are developing criteria for ranking site benefits. The ranking criteria will be applied to known sites to assist with long term program planning, but is also designed to be applicable to new sites not yet identified. Consultant is currently testing the ranking methods on known sites.

# Administrative

### Watershed Management Plan Update

SWWD's current WMP extends through October 2026. There is a substantial process to follow in updating the WMP, which SWWD began in 2024. SWWD has completed its 60-day agency review of its draft WMP and has sent responses to all comments received. Substantial edits were made to the WMP based on comments and a revised draft is now available on the SWWD website. A required public hearing was held at the 6/9 board meeting; no new comments were received. The final 90-day review draft was submitted to BWSR on July 1.

- February 2 to April 3, 2026: 60 Day Agency Review (COMPLETE)
- May 12, 2026 Board Workshop: Discuss comments and SWWD responses (COMPLETE)
- May 22, 2026: Send Response to Comments (COMPLETE)
- June 9, 2026 Board Meeting: Public Hearing (COMPLETE)
- July 1 to September 29, 2026: 90 Day BWSR Review (UNDERWAY)
- October 13, 2026 Board Meeting: Adopt Plan

### SWWD 2027 Draft Budget

Staff continues working on the 2027 budget. The draft 2027 budget is included in the board packet. A public hearing on the 2027 draft budget will be held at the August Board meeting. Staff is waiting on tax impact information from Washington County. Once we have that information, staff will provide levy and stomwater utility tax implication scenarios for Board consideration. The preliminary levy budget must be submitted to Washington County by September 30.

### SWWD Website Update

All content has been provided and added to the unpublished website by the web developers and staff member Abby Tekiela. The website will be published this fall following formal adoption of the new Watershed Management Plan.

### Artist-in-Residence

Taylor Mills captured the vegetation progress at Trout Brook two years after the project's completion. These photos and videos will be used on the SWWD website, in future newsletters and social media posts, and as a way to track progress of the stream.

Taylor also captured photos and video of the goat grazing that occurred in July at Glacial Valley Park. These photos and videos will be used to educate on the benefits of goat grazing on the SWWD website, future newsletters, and social media posts.

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 5b** |
|---|---|---|
| **Title:**<br>Agreements approved by the Administrator | **Board Action Requested:** | **Required Signatures**<br>None |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Loomis |
| **Background/Justification**: SWWD's accounting polices authorizes the Administrator to approve agreements up to $5,000 on behalf of the District. Three agreements were approved in July.<br><br>1-Denmark Holdings BMP Concept Design Task Order with the Washington Conservation District-$4,000<br>2-Newport and St. Paul Park Enhanced Street Sweeping Prioritization Task Order with the Washington Conservation District-$4,300<br>3-Brush Mowing in Cottage Grove Ravine Park Contract with The Land Stewards-$1,750 | | |
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br>**$** | | **Comments:** |
| **Fund:** | **Explanation:** | **Fund Balance:** |
| **Decision Needed/Date** | **Administrative Recommendation**<br>Approval **Informational**<br>Denial No Recommendation | **Comments** |

SOUTH WASHINGTON WATERSHED DISTRICT

# Task Order

The South Washington Watershed District (SWWD) seeks the assistance of the Washington Conservation District (WCD) staff to carry out the concept development of BMP opportunities at a currently undeveloped site owned by Denmark Holdings LLC. The concepts for the BMPs are to take into consideration the potential development needs and a regional BMP for the upstream drainage to the ravine as identified in the Lower Mississippi Ravines SWA.

This Task Order shall not be binding until it has been properly signed by both parties. This Task Order is subject to the general terms and conditions of the existing 2026 Service Agreement between the two parties although it shall be billed through separate and independent Fee-For-Service invoices.

**Task Order Number: WCD2026-002**
**Project Name: Denmark Holdings BMP Concept Design**

## Part 1.0 Project Description

SWWD seeks to have concept level plans developed for a stormwater BMP that serve the needs for potential development and regional treatment of upstream drainage. The parcel identification number (PIN) is 06.026.20.24.0006 and the proposed development consists of a storage facility to the west and trailer storage lot to the east. SWWD is interested in developing a regional BMP that would provide treatment for the upstream 400-500 acres of agricultural drainage from the north that is routed through the center of this parcel. A BMP concept will be developed that provides regional treatment for the upstream rural land while also ensuring sufficient land area is allocated for BMPs associated with the landowner's assumed regulatory development treatment needs. SWWD anticipates that WCD District Engineer Rebecca Nestingen will hold primary responsibility for the development of concept plans.

## Part 2.0 WCD Responsibilities & Scope of Work

The tasks performed under this scope of work are distinct from tasks under other agreements. The tasks identified and authorized by this task order include the following:

1. ArcGIS analysis of subwatersheds and hydrologic model parameters
2. HydroCAD® model development of existing and pre-settlement conditions
3. HydroCAD® model development of proposed development conditions
4. Concept design of volume reduction and rate control practice(s) for regional drainage and developed conditions
5. MIDS calculator estimates of pollution reductions
6. Preparation of design memo and concept plan drawings

## Part 3.0 SWWD Responsibilities

SWWD staff shall provide all relevant project information to the WCD District Engineer at the beginning of the project and upon request as additional information needs arise. Additionally, SWWD will assist with landowner coordination, including gathering of information regarding proposed development conditions.

## Part 4.0 Periods of Service

Work authorized in this Task Order is to be completed between July 2026 and December 2026.

## Part 5.0 Payments to WCD

WCD will perform the professional services identified within this Task Order on a time and materials basis not-to-exceed a maximum amount of $4,000. Staffing cost estimates can be found in Table 1. Work performed under this task will be billed hourly and invoiced monthly, according to WCD's 2026 Technical Services Schedule. WCD shall not exceed this total compensation amount during the completion of the tasks described within this Task Order without prior authorization from the SWWD's designated representative. If at any time WCD anticipates that work cannot be completed within the designated budget amount, WCD shall contact SWWD staff to discuss scope of work and/or budget adjustments.

*Table 1. WCD 2026 Technical Services Schedule*

| Role | Hourly Rate |
|---|---|
| AIS Watercraft Inspectors | $38.00 |
| Seasonal | $50.00 |
| Technician 1 | $72.00 |
| Technician 1/2 | $76.00 |
| Technician 1/2/Specialist 1 | $81.00 |
| Tech 2/Specialist 1 | $86.00 |
| Specialist 1/2/3 | $91.00 |
| Specialist 2/3/4 | $97.00 |
| Specialist 3/4/Engineer | $102.00 |
| Administrator/Manager | $114.00 |

## Part 6.0 Designated Representatives

SWWD's designated representative for this project is Kyle Axtell, Planning & Projects Program Manager. WCD's designated representative for this project is Rebecca Nestingen, District Engineer.

## Part 7.0 Signatures

This Task Order is executed this 14th day of July, 2026.

South Washington Watershed District

7-15-26

John Loomis
SWWD Administrator
2302 Tower Drive
Woodbury, MN 55125

Washington Conservation District

7-15-26

Jay Riggs
WCD District Manager
455 Hayward Ave N
Oakdale, MN 55128

SOUTH WASHINGTON WATERSHED DISTRICT

# Task Order

The South Washington Watershed District (SWWD) seeks the assistance of the Washington Conservation District (WCD) staff to carry out the development of enhanced street sweeping plans for the cities of Newport and St. Paul Park. The plans will prioritize streets that have curb and gutter, and significant tree canopy, in order to reduce pollutant loading to water resources and stormwater infrastructure. WCD staff have completed similar street sweeping prioritizations for the Cities of Afton, Lake Elmo, Marine on St. Croix, and Scandia, and Middle St. Croix Watershed Management Organization.

This Task Order shall not be binding until it has been properly signed by both parties. This Task Order is subject to the general terms and conditions of the existing 2026 Service Agreement between the two parties although it shall be billed through separate and independent Fee-For-Service invoices.

**Task Order Number: WCD2026-003**
**Project Name: Newport and St. Paul Park Enhanced Street Sweeping Prioritization**

## Part 1.0 Project Description

Street sweeping is known to be a highly effective means of reducing nutrient and pollutant loads to water resources and stormwater infrastructure because it removes material that would otherwise be washed away through stormwater conveyances. Material such as leaf litter, sand/sediment, trash, road salt, and other contaminants are recovered before they reach a water resource, reducing phosphorus, total suspended solids, chloride, and other pollutant loads. In some cases, the recovered material may even be re-purposed to produce compost or other useful byproducts.

The Cities of Newport and St. Paul Park currently conduct street sweeping activities, but do not have prioritized enhanced street sweeping programs. Enhanced street sweeping considers location of curb and gutter storm sewer networks, density of tree canopy over streets, location of downstream stormwater infrastructure such as infiltration basins, and time of year to determine which streets should be prioritized for sweeping and when. This process maximizes pollutant removal benefits while minimizing the cost and time associated with increased sweeping.

A geographic information system (GIS) based desktop analysis is well suited to complete the prioritization work. In 2022, Paula Kalinosky and Sarah Voje of Emmons and Olivier Resources, Inc. developed the Lower St. Croix Watershed Partnership (LSCWP) Tree Canopy Assessment Protocol for Enhanced Street Sweeping Prioritization report, which defines the data and methods used to complete the prioritization. WCD staff have since used these methods to develop enhanced street sweeping prioritizations for the cities and organizations described above.

SWWD anticipates that WCD Water Resource Specialist Aaron DeRusha will hold primary responsibility for the development of these plans.

## Part 2.0 WCD Responsibilities & Scope of Work

The tasks performed under this scope of work are distinct from tasks under other agreements.

WCD and SWWD staff will meet with City of Newport and St. Paul Park staff to gather data about current sweeping practices, such as timing of sweeps, curb miles, and weights of collected materials, if available, as well as spatial storm sewer and road network datasets. Other data needed to complete the prioritization, including the 2015 Twin Cities Metropolitan Area 1-meter Urban Tree Canopy Classification and MPCA sweeping calculators, are readily available.

After obtaining supplemental data, WCD staff will use the methods of the LSCWP Tree Canopy Assessment Protocol for Enhanced Street Sweeping Prioritization to complete the prioritization using ESRI ArcGIS Pro. WCD owns and maintains the software licenses necessary to complete the work. Upon completion of the prioritization work, a report for each city, or a combined report, will be produced.

Deliverables

The deliverables for this scope of service shall include:

1. A standalone (or combined) summary report for Newport and St. Paul Park
2. Maps and figures delineating prioritized zones and streets for enhanced sweeping
3. Tables describing the number of curb miles, and number and timing of enhanced sweeps recommended
4. If requested, an ArcGIS Online based web map application for viewing the prioritized streets
5. All spatial data developed as part of the prioritization will be made available upon request

## Part 3.0 SWWD Responsibilities

SWWD staff shall provide all relevant project information to the WCD Water Resource Specialist at the beginning of the project and upon request as additional information needs arise. Additionally, SWWD will assist by leading municipal coordination and information gathering.

## Part 4.0 Periods of Service

Work authorized in this Task Order is to be completed between July 2026 and March 2027.

## Part 5.0 Payments to WCD

WCD will perform the professional services identified within this Task Order on a time and materials basis not-to-exceed a maximum amount of $4,300. Staffing cost estimates can be found in Table 1. Work performed under this task will be billed hourly and invoiced monthly, according to WCD's 2026 Technical Services Schedule. WCD shall not exceed this total compensation amount during the completion of the tasks described within this Task Order without prior authorization from the SWWD's designated representative. If at any time WCD anticipates that work cannot be completed within the designated budget amount, WCD shall contact SWWD staff to discuss scope of work and/or budget adjustments.

*Table 1. WCD 2026 Technical Services Schedule*

| Role | Hourly Rate |
|---|---|
| AIS Watercraft Inspectors | $38.00 |
| Seasonal | $50.00 |
| Technician 1 | $72.00 |
| Technician 1/2 | $76.00 |
| Technician 1/2/Specialist 1 | $81.00 |
| Tech 2/Specialist 1 | $86.00 |
| Specialist 1/2/3 | $91.00 |
| Specialist 2/3/4 | $97.00 |
| Specialist 3/4/Engineer | $102.00 |
| Administrator/Manager | $114.00 |

## Part 6.0 Designated Representatives

SWWD's designated representative for this project is Kyle Axtell, Planning & Projects Program Manager. WCD's designated representative for this project is Aaron DeRusha, Water Resource Specialist.

*[The remainder of this page left intentionally blank.]*

## Part 7.0 Signatures

This Task Order is executed this 14th day of July, 2026.

South Washington Watershed District

SOUTH WASHINGTON WATERSHED DISTRICT

7-15-26

John Loomis
SWWD Administrator
2302 Tower Drive
Woodbury, MN 55125

Washington Conservation District

7-15-26

Jay Riggs
WCD District Manager
455 Hayward Ave N
Oakdale, MN 55128

**The Land Stewards LLC**

660 Coulee Trl
Hudson, WI 54016 US
+16124576205
thelandstewardsllc@gmail.com
www.thelandstewardsllc.com

# Estimate

ADDRESS
South Washington Watershed District
2302 Tower Drive
Woodbury, MN 55125

ESTIMATE 1028
DATE 08/04/2026

| SERVICE | DESCRIPTION | QTY | RATE | AMOUNT |
|---|---|---|---|---|
| Brush Mowing | Burdock and reed canary grass in lower basin area (around 3 acres) | 1 | 1,750.00 | 1,750.00 |

TOTAL **$1,750.00**

Accepted By John Joosten

Accepted Date 8/4/2026

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 6** |
|---|---|---|
| **Title:**<br>2027 Draft Budget Public Hearing | **Board Action Requested:**<br>2027 Draft Budget Public Hearing | **Required Signatures**<br>None |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Loomis |

**Background/Justification**:
SWWD will hold a public hearing to discuss and receive comment on its draft 2027 budget.

As directed by the Board at the July meeting, staff published the 2027 draft budget for purposes of conducting a Public Hearing at the August meeting. The Board discussed the long range workplan at its June and July meetings. Staff has refined the draft of the 2027 budget that reflects the long range workplan while taking existing fund balances, revenues, and staff capacity into consideration. Estimated tax impacts are very preliminary though as we are waiting for updated tax impact information from Washington County. Included in the packet is a draft budget overview for discussion in the public hearing.

The following is the budget schedule:
June 9th – Draft 2027-2036 Long Range Work Plan. Board adoption of budget schedule.
July 14th – 1st Draft 2027 budget SWWD Board meeting. Board direction and budget guidance.
July 15th – Publish notice of budget hearing for Wednesday August 12th.
August 12th-2027 Budget hearing
August/September – Receive 2026 parcel update from Washington County
September 8th - SWWD Board meeting authorize certification of preliminary budget to Washington County, and draft stormwater utility fees.
September/October-Meet with the Washington County Commissioners to review the 2027 Budget
October 13th - SWWD Board meeting certify 2027 stormwater utility fees to Washington County (October 15th)
November (TBD)-Washington County Commissioners Annual Watershed Budget Meeting.

| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
|---|---|---|
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br>**$** | | **Comments:** |
| **Fund**<br>**$** | **Explanation:** | **Fund Balance:** |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

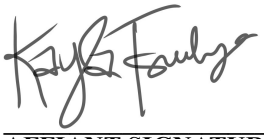
# AFFIDAVIT OF PUBLICATION
# STATE OF MINNESOTA
# COUNTY OF RAMSEY

I, Kayla Tsuchiya, being duly sworn on oath, says: that she is, and during all times herein state has been, Inside Sales Representative of Northwest Publication, LLC., Publisher of the newspaper known as the Saint Paul Pioneer Press, a newspaper of General circulation within the City of St. Paul and the surrounding Counties of Minnesota and Wisconsin including Ramsey and Kanabec.

That the notice hereto attached was cut from the columns of said newspaper and was printed and published therein on the following date(s):
**7/29/2026, 8/5/2026**

**Newspaper Ref./AD Number#:** 105835

**Client/Advertiser:** SOUTH WASHINGTON WATERSHED DISTRICT - LEGAL



**AFFIANT SIGNATURE**

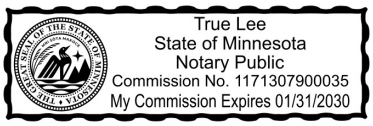
**Subscribed and sworn to before me this**
**8/6/2026**

**True Lee**



**NOTARY PUBLIC**

**Ramsey County, MN**
**My commission expires January 31, 2030**




**NOTICE OF BUDGET HEARING**

South Washington Watershed District
Wednesday,
August 12, 2026 6:00 p.m.
City of Woodbury
Public Works
2301 Tower Drive,
Woodbury, MN 55125

Notice is hereby given that the South Washington Watershed District Board will be meeting on Wednesday, August 12, 2026 at 6:00 p.m. at the Woodbury Public Works Building, 2301 Tower Drive, Woodbury, MN 55125. The public hearing will be held to consider the proposed 2027 budget.

A summary of the proposed 2027 budget is as follows:

Management Area:
1-Planning-$135,000

2-Monitoring and Modeling-$407,000

3-Regional Planning-$30,000

4-Regulatory-$35,000

5-Water Resources Protection and Management-$2,000,000

6-Watershed Resiliency-$656,000

7-Incentive Programs-$899,000

8-Stormwater Operation and Maintenance-$755,000

9-Education and Outreach-$345,000

10-Administrative and Debt Service-$882,000

Proposed Total 2027 Budget-$6,144,000

Public comment will be received on the proposed 2027 budget at 6:00 p.m. Wednesday, August 12, 2026 at the Woodbury Public Works Building, 2301 Tower Drive, Woodbury, Minnesota.

South Washington Watershed District
By: John Loomis
Administrator

# South Washington Watershed District
# 2027 Budget Overview

## SWWD 2027 Priorities

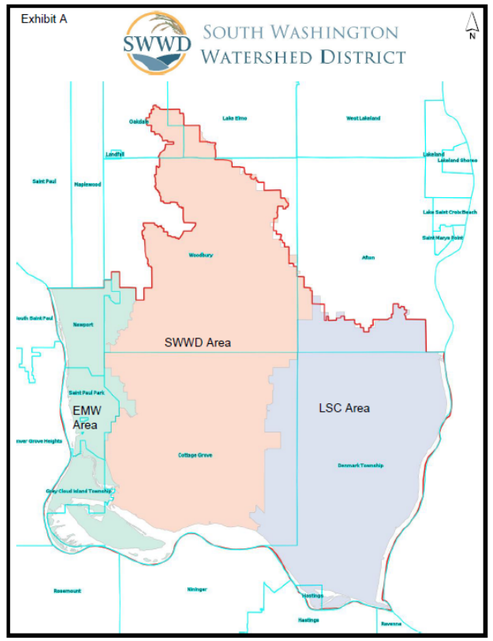
SWWD is in the process of completing its Watershed Management Plan (WMP) update. The updated WMP and its accompanying long range workplan will guide SWWD's work for the next decade and 2027 will be the first year of implementation under that plan. While much of SWWD's work will be similar to years past, there will be an increased focus on natural resources management and education and outreach. The proposed 2027 reflects that while continuing commitments in planning, monitoring and resource modeling, participation in regional partnerships, regulatory, structural watershed management and in-lake management, resiliency, incentives, and operation and maintenance programs.

Specific priorities for 2027 include:

- Increased capacity to manage natural resources across the District at sites integral to overall watershed health, including Glacial Valley Park, Hasenbank Stormwater Park and woods, Ravine Park, Bailey School Forest, Still Ponds Park, Mississippi Landing Park, and riparian land at La Lake, Vandenberg Lake, and Trout Brook.
- Initiate feasibility studies to examine potential benefit of active and predictive controls to decrease flood risk in SWWD's northern watershed and better understand flood risks of intercommunity flows leaving La Lake and flowing through Newport to the Mississippi River.
- Initiate planning for potential in-lake phosphorus control projects at Markgrafs and Colby Lake.
- Continued AIS control work at Markgrafs, Wilmes, Colby, Ravine, and La lakes plus continued investigation of cattail harvesting at Armstrong Lake.
- Operation and maintenance of SWWD's regional BMPs at Hasenbank Stormwater Park, Kargel Park alum facility, Central Draw Overflow, Nuevas Fronteras, and Seasons Park.
- Continued partnership with municipal enhanced street sweeping and de-icing efficiency efforts.
- Increased education opportunities and targeted outreach efforts.
- Maintain or increase carryover balance in levy funds to provide for stable budgets and minimize tax impact over the 2027-2036 long range workplan.

## SWWD Financing

SWWD collects revenue through two primary sources authorized under MN Statues—ad valorem levy and stormwater utility fees. SWWD also collects fees for permit reviews; however, those fees are limited and used only to support the review. Rates are set annually by the Board.




Ad valorem levy revenues are used to support District-wide programs, small projects, and administrative and operational expenses as authorized under MN Statutes 103B.241 and 103D.905. The District strives to maintain low administrative costs by developing partnerships with other agencies and participating in shared services opportunities.

Stormwater Utility Fees are used to support large capital projects as authorized under MN Statutes 103D.729 and 444.075. A stormwater utility fee is a property charge based on stormwater characteristics for a type of land use. Fees are established and collected by water management districts and expended only for projects within the management district the revenue originates. SWWD currently includes three water management districts—South Washington, East Mississippi, and Lower St. Croix.

The proposed 2027 budget relies on increased use of ad valorem levy funds and decreased stormwater utility fees. This change reflects the changing balance of work in the updated WMP and long range workplan. Despite this changing mix of revenue, SWWD continues to prioritize minimal changes to overall tax impact for District residents.

## Proposed 2027 Budget

| 2027 Budget | |
|---|---|
| **2027 Ad Valorem Levy Revenue** | $3,636,959.00 |
| **2027 Ad Valorem Levy Expenditure** | $3,429,000.00 |
| | |
| **2027 Ad Valorem Levy** | **$3,636,959.00** |
| | |
| **SWW Expenditures** | $1,675,000.00 |
| **EMW Expenditures** | $140,000.00 |
| **LSC Expenditures** | $0.00 |
| **Debt Service Expenditures** | $300,000.00 |
| **Total 2027 Utility Fees Expenditures** | $2,115,000.00 |
| **2027 Utility Fees Revenue** | $1,173,058.00 |
| **2027 Utility Fees Budgeted Fund Reserve** | $941,942.00 |
| | |
| **2027 Utility Fees Revenue** | **$1,173,058.00** |
| | |
| **2027 Anticipated Grant Revenue** | **$430,000.00** |
| | |
| **2027 Expenditures Budget** | **$5,544,000.00** |
| **2027 Revenue Budget** | **$4,810,017.00** |
| | |
| | |
| **Fund Reserves Expended** | **$733,983.00** |

## Tax Impact

**2027 Proposed Levy -- $3,636,959**
The Ad valorem levy revenues are used to support District-wide programs and operational expenses. The levy tax is based on the market values of residential homesteads. Washington County provides the residential homestead market values each year. The market value change from 2026 to 2027 has increased by X.X%, reflecting an increase in value of existing properties and an increase in the number of taxable properties due to ongoing development and redevelopment. With these changes, anticipated tax impact of the proposed budget is included below.

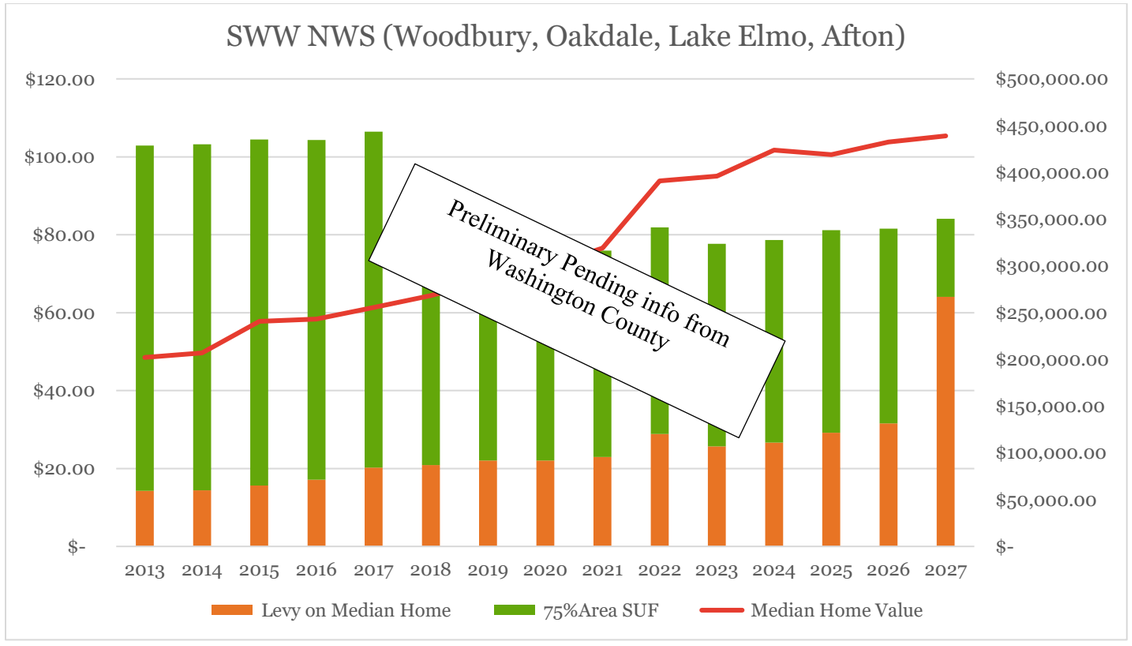
**2027 Proposed Stormwater Utility Fee -- $1,173,058**
To offset the tax impact of the proposed Ad valorem levy increase, SWWD will reduce its Stormwater Utility fees by 60%. The fees are collected by water management districts ***(SWW, EMW, LSC)*** and are expended only for projects within the management district the revenue originates.

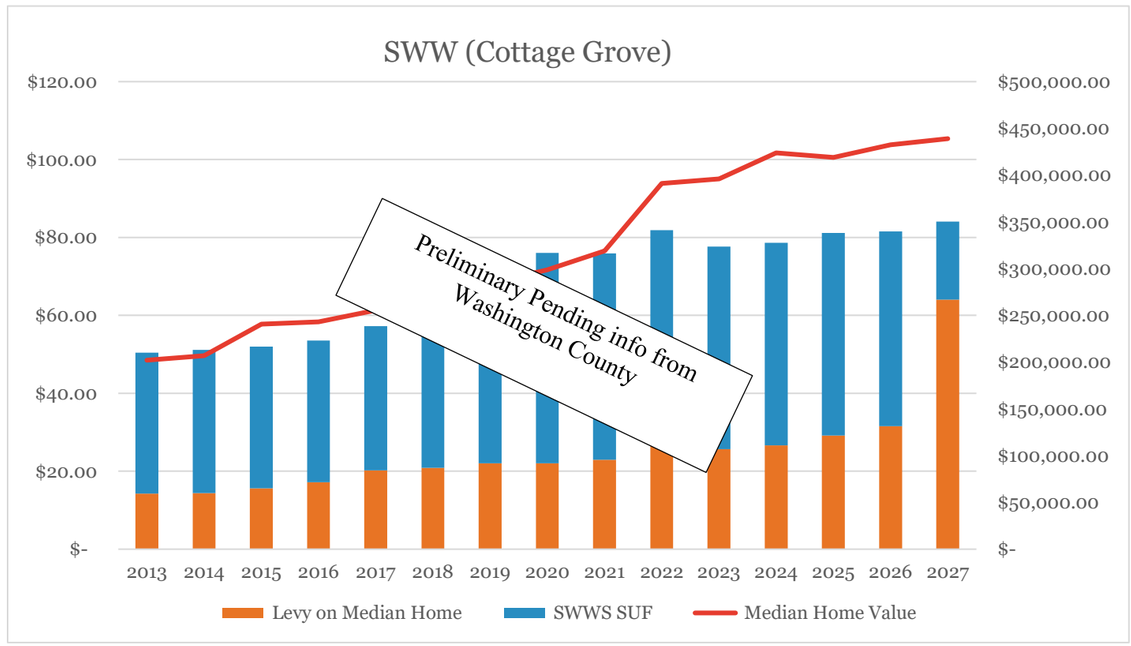
**Total Tax Impact**

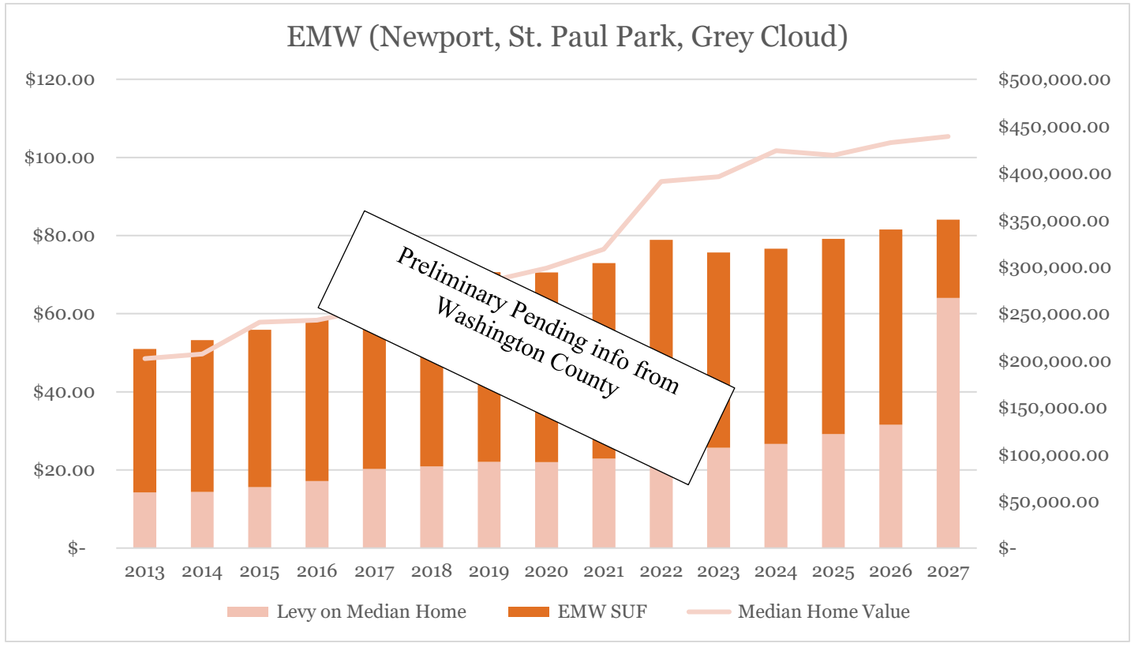
| Home Value | Lev | Overall | Difference from 2026 |
|---|---|---|---|
| $250,000 | $ | 20.00 | |
| $350,000 | $ | 20.00 | |
| $450,000 | $ | 20.00 | |

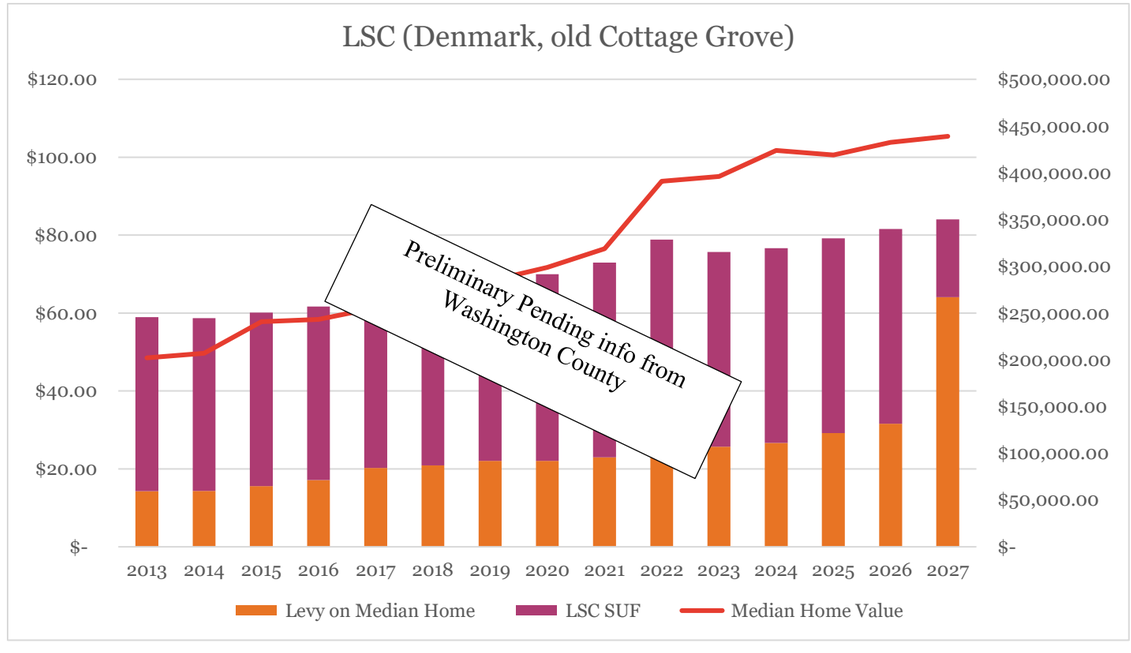
Pending info from Washington County

# Tax Impact (Levy + Fees) Over Time



SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 7** |
|---|---|---|
| **Title:**<br>SWWD Watershed Restoration Specialist Position | **Board Action Requested:**<br>Authorize position establishment, 2027 budget funding, and staff to fill position with a targeted start date of 1/1/2027 | **Required Signatures**<br>None |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Loomis |

**Background/Justification**:
The draft 2027 budget includes funding for a new full-time position at SWWD. The position will primarily support the District's natural resources management work which has grown significantly and is expected to continue to grow. Details of the District's current capacity and need for the additional position are in the enclosed memo. Staff recommends the Board fund the position in the 2027 budget, establish the position, and authorize staff to fill the position with a target start date of Jan 1, 2027.

| | | |
|---|---|---|
| **Previous Action:**<br>None | | **Contact:**<br>**JHL** |
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | **SWWD Attorney/Date:** |
| **Financial Implications:**<br>**$** | | **Comments:** |
| **Fund:** | **Explanation:** | **Fund Balance:** |
| Decision Needed/Date | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

# Memo

**To:** SWWD Board of Managers

**From:** John Loomis, SWWD Administrator

**CC:**

**Date:** August 7, 2026

**Re:** New SWWD Position – Watershed Restoration Specialist

---

**Background:**
SWWD is in the process of updating its 10-year Watershed Management Plan (WMP) and is expected to adopt the updated WMP in October. 2027 will be the first year of implementation under that WMP. The number of sites under SWWD management have more than doubled over the past decade from less than a handful to over a dozen. Under the updated WMP, SWWD continues to grow its efforts in natural resource work through prioritized and targeted watershed protection and restoration. We expect the number of sites under SWWD management to double again. Additionally, the updated WMP prioritizes efforts to support implementation and build management capacity of our municipal partners by providing assistance with site management, planning, and contract management.

Watershed protection and restoration require ongoing hands-on activities to achieve land cover quality goals and maintain past investments. Specific activities include; vegetation surveys and management plan development, partner engagement, full site land conversion, woody removals, integrated pest management (IPM), BMP research, seed collection, and overseeding.
In addition to increasing natural resources management capacity, SWWD's updated WMP grows SWWD's education and outreach programs and maintains SWWD's structural stormwater management programs.

Anticipated 2027 natural resources workload is included in the table below and is conservatively estimated at 3500-4000 hours.

**Current Capacity:**
SWWD's current internal capacity for natural resources management work is ~3/4 FTE (1560 hours) and has remained unchanged over the past decade. Capacity is supplemented through external contracts with the Washington Conservation District (WCD), NGOs, and private contractors.
With internal capacity unchanged and natural resources management work increasing, SWWD's reliance on external resources has grown substantially. However, all sites remain under the responsibility of SWWD's Restoration Ecologist.

With the increasing number of sites under SWWD management, SWWD staff have less time to spend on each site and have become more reliant on external resources. That shifting balance of resources means that much of SWWD's internal capacity is currently used to manage contracts rather than natural resources with the inherent inability to respond quickly to emerging seasonal site conditions. SWWD is currently operating beyond capacity and risks losing efficiency and effectiveness.

**Proposed Position:**

Watershed Restoration Specialist—Support implementation of SWWD's Watershed Resiliency and Water Resources Protection and Management programs.

- Coordinate and implement prescribed natural resources management work. Includes directly completing prescribed tasks (IPM, seeding, planting) and directing and managing small contracts as needed.
- Coordinate and implement SWWD AIS control programs. Includes coordination with SWWD partners and management of small contracts with SWWD consultants and AIS control vendors.
- Provide field support for natural resources planning including terrestrial vegetation surveys, assessments of management practice effectiveness and issues identification. Position will assist SWWD's Restoration Ecologist with developing natural resources management plans. May eventually include aquatic vegetation survey and identification depending on SWWD program needs and capacity.
- Provide field and technical support as needed for other SWWD program areas.

We expect 80% of the new position to be allocated to natural resources management. The remaining 20% would support other programs including education and outreach and planning and project management. Adding the position would increase SWWD's capacity for natural resources management from 1560 to 3224 hours.

Budget Impact—the anticipated hiring range for this position is $62,500 to $78,000. Total budget impact of this position for 2027 is expected to be approximately $100,000 including benefits.

**Alternatives:**

Should SWWD maintain current internal capacity for natural resources management work, we would need to increase use of external capacity to meet goals and actions established under the updated WMP. Options include:

- Field work: WCD, private contractors
- Planning and project management work: WCD, NGOs, private consultants

SWWD proposed position billing rate: $48-52/hour
WCD billing rate: $65-70/hour for field work, $100/hour for planning and project management work (based on average billings from the 2026 growing season)
NGO billing rate: $75-85/hour for field work, $95-125/hour for planning and project management work (based on professional services proposals used to form our current consultant pool)

In total, using external resources to make up the natural resources management capacity would cost in excess of $150,000 using a mix of WCD, NGOs, and private contractors.

**Recommendations:**
Include funding for the new position in the 2027 budget, establish the new position, and authorize staff to fill the position with a targeted start date of January 1, 2027.

*Note that some natural resource management work—initial restoration or establishment work on large sites, large woody control, prescribed burns, grazing—will still require external capacity.
*Note that SWWD will continue to utilize WCD resources to fill remaining capacity needs and support structural stormwater management and agriculture work. We expect WCD's contract to remain consistent with where it currently is.

**Additional Considerations:**
SWWDs current office space will not efficiently accommodate an additional workstation. Staff recommend implementing minor improvements to consolidate open space and make better use of the space.

## 2027 Anticipated Natural Resources Workload

| Site | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Glacial Valley Park** | GM | CM, S | | SM, CM, MC, PB | SM, CM, MC, PB | BS, SM, CM, MC, | SM, CM, MC, PC, | SM, CM, MC, PC, | BS, SM, CM, MC, PC, BR | SM, CM, MC, PC,BR, | BR | GM |
| **Seasons Park** | | | | | MC, PC, | MC, | MC, | MC, CC, | MC, CC, | | | |
| **Hasenbank SW Park and Woods** | | S | | V | CM, MC, V, PC | CM, MC, V, PC | CM, MC, V, PC | CM, MC, | CM, MC, CC, PC | CM, CC, PC | | |
| **Kargel Park Alum Facility** | | | | | CM | CM | CM | CM | CM | | | |
| **Ravine Park** | CM | CM | | | CM, MC | CM, MC, CC | CM, MC | CM, MC | CM, MC, CC | CM, CC | | |
| **Bailey School Forest grasslands** | GM, PC | S, PC | S, PC | | CM, MC, V, P, PC | CM, MC | CC, MC | CC, MC | CC, BR, MC, PC | CC, BR, PC | PC, BR | GM, BR |
| **Bailey School Forest entry forest** | GM | V, S | S | CM, GM, V | CM, MC, V | CM, MC | CM, MC, CC | CM, GM | CM, BS, BR | CM, PC, BR | PC, BR | GM, BR |
| **Lake/Middleton Campus** | | CP, S | CP | CP | SM, MC CP, P | SM, MC, CP | SM, MC | SM, MC, CC | SM, MC, CC | P | CP | CP |
| **Crestview Campus** | CM | S | | | SM, MC | SM, MC | SM, MC | SM, MC, CC | SM, MC, CC | | | CM |
| **Grey Cloud/CG Middle Campus** | | CP, S | CP | CP | SM, MC CP | SM, MC, CP | SM, MC | SM, MC, CC | SM, MC, CC | | CP | CP |
| **Valley Crossing Campus** | | | | | SM, MC | SM, MC | SM, MC | SM, MC, CC | SM, MC, CC | | | |
| **Nuevas Fronteras Campus** | | | | | SM, MC | SM, MC | SM, MC | SM, MC, CC | SM, MC, CC | | | |
| **Still Ponds Park** | GM, CM | GM, CM | CM | CM | | GM, CM | CM | | CM | GM, CM | | GM |
| **Mississippi Landing Park** | GM, CM | GM, CM | CM | CM | | GM, CM | CM | | CM | GM, CM | | GM |
| **La Lake Park** | | | | | | | | | | | | |
| **Trout Brook** | | | | SM | SM, MC | SM, MC | SM, MC | SM, MC, CC | SM, MC, CC | | | |

| Site | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Vandenberg** | PW | PW | PW | | BS | BS | | | BS | PW | PW | PW |
| **Cattail Wetlands Restoration and Research** | | | | | | | MC, CS | MC, CS | MC, CS | MC, CS | | CS |
| **Stewardship Program** | SP | | SP, MC, V | SP, MC, V | SP, MC, V | SP, MC, V | SP, MC, V | SP, V | SP, V | SP, V | | |
| **AIS Program** | | | CM, PC | | CM, PC | | | | | CM,PC | CM, PC | |

**Project Tasks**

Botanical Surveys (BS) - research and planning
Site Monitoring (SM) - determine management needs
Grant Management (GM) - Quarterly for Small, Monthly for large
Contractor Management (CM) - Site and Contract Dependent
Mechanical Control (MC) - Mowing, Hand Removals
Chemical Control (CC) - Spot Herbicide Treatments
Volunteers (V) - seeding and planting
Partner Collaboration (PC) - Cities, Local Agencies, Non-profits,
Seeding (S)
Planting (P)
Plan Writing (PW)
Prescribed Burns (PB)
Stewardship Program (SP)
Best Practices Research (BR)
Classroom Programming (CP)
Compost Study (CS)

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 8** |
|---|---|---|
| **Title:**<br>Washington County Road 74 Ravine Stabilization, Change Order 1 | **Board Action Requested:**<br>Approve Change Order 1 | **Required Signatures**<br>SWWD Project Manager |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Axtell |

**Background/Justification**

Please see attached memo for details. HEI and/or SWWD staff have been monitoring contractor work daily. In short, we have identified additional necessary stabilization work in the ravine beyond the original plans developed by HEI. Before Washington County can execute a change order with its contractor, SWWD must provide concurrence and assurance funds are available. Work is currently underway and staff will need to react quickly in the days ahead to ensure work continues uninterrupted.

Staff requests Board authorization for staff to approve additional work and costs in the CR74 ravine up to a "not to exceed" amount of $40,000. Even if fully utilized, when accounting for low bid costs ($116,858) and original cost estimates ($133,778), this action only increases the agreed maximum cost in the project agreement with Washington County by, at most, $23,080.

| | | |
|---|---|---|
| **Previous Action:**<br>December 9, 2025 | | **Contact:**<br>**JHL** |
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br>**$ 23,080** | | **Comments:** |
| **Fund**<br>EMW Utility Fees | **Explanation:** | **Fund Balance:** |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

SOUTH WASHINGTON WATERSHED DISTRICT

# Memo

**To:** SWWD Board of Managers
**From:** Kyle Axtell, Planning & Projects Program Manager
**CC:** John Loomis, Administrator
**Date:** August 6, 2026
**Re:** CR74 Ravine Stabilization – Plan Change & Cost Approval

---

**Background:**
SWWD previously entered into a project agreement with Washington County for construction of the County Road 74 (CR74) Ravine Stabilization Project. The County is responsible for administering the construction contract and oversight of the contractor. SWWD and its project engineer, Houston Engineering, Inc. (HEI), have been providing limited guidance and observation services to the County during construction of the ravine work.

**Current Information:**
The steep terrain and difficult conditions present in the ravine corridor have contributed to some known amount of uncertainty in the work that would be required to stabilize the ravine once contractors mobilized into the area. A site walkthrough was conducted by SWWD and HEI staff on July 27 to assess the ravine condition and planned scope of work after tree clearing and debris removal was completed the prior week by a subcontractor. Overall, the scope of design prepared by HEI was observed to hold true, however, our walkthrough exposed a few areas of the ravine that require additional stabilization work to improve our certainty that the repairs will be effective over time (see attached revised plan sheets).

- Three additional rock ditch checks are currently proposed by HEI in a section of ravine that had not been previously scheduled for stabilization work.
- One proposed rock toe revetment is recommended to be extended an additional 10 feet in length.
- The cost of work associated with these extra materials is estimated to be $27,900 (attributable to SWWD) based on unit costs and estimated quantities.
- An additional 30 feet of rock toe revetment was identified as being required during HEI's site observation on August 5 (estimated cost of roughly $2,500).

The extremely difficult nature of accessing this site necessitates that the contractor begins working at the top of the ravine while working their way down and out of the ravine at the bottom. Reentry later to complete additional work would either be infeasible, cause damage to already completed work, or very expensive if it had to be completed by hand. Decisions need to be made quickly to accommodate the work, which is currently underway and expected to be completed by the end of the month.

**Recommendations:**

As of the date of this memo, SWWD staff are aware of additional recommended and necessary project costs totaling roughly $30,400. Per section F (Contract Changes) of the project agreement with Washington County, SWWD must provide written concurrence of plan changes and project cost increases prior to Washington County executing change orders with the contractor that would be attributable to SWWD.

Staff recommend that the SWWD Board authorize staff to approve change orders related to the CR74 ravine work up to a maximum additional total cost of $40,000.

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 9** |
|---|---|---|
| **Title:**<br>SWWD Stewardship Grant Application-Afton Creek HOA | **Board Action Requested:**<br>Approve the Stewardship Grant Application for the Afton Creek HOA | **Required Signatures**<br>SWWD Administrator |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Randazzo |

**Background/Justification**:
Enclosed is a cost share application from the Afton Creek HOA for Board consideration. They are applying for funding to complete a prescribed burn of 110 acres of prairie at the Trout Brook headwaters in Afton. This will be the first burn on the newly established prairie that was planted and protected during development. MN Land Trust holds a conservation easement over the site.

This project fits within the Large Projects track of the stewardship grant program. Support for large restorations near priority waterbodies and subwatersheds ensures existing SWWD projects continue to be successful and past restoration work is not undone, whether lands are public or private.

| | | |
|---|---|---|
| **Previous Action:** | | **Contact:**<br>**JHL** |
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | SWWD Attorney/Date |
| **Financial Implications:**<br>**$** | | **Comments:** |
| **Fund** | **Explanation:** | **Fund Balance:** |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

SOUTH WASHINGTON WATERSHED DISTRICT

# Stewardship Grant Application & Contract

Contact: Abby Tekiela | Abby.Tekiela@swwdmn.gov | 651.728.6827

## GENERAL INFORMATION (SWWD USE ONLY)

| | | | |
|---|---|---|---|
| Contract #: | Other State or Federal Funds?<br>☐ Yes ☐ No | Amendment?<br>☐ Yes ☐ No<br>Date: | Canceled?<br>☐ Yes ☐ No<br>Date: |

## APPLICANT INFORMATION

| | |
|---|---|
| Applicant Name:<br>Afton Creek Preserve HOA | Address:<br>5698 Oakridge Ct S, Afton, MN, 55001, USA |
| Phone:<br>(612) 849-3803 | Email:<br>awaller@rjryan.com |

## PROJECT LOCATION

| | |
|---|---|
| Address:<br>Oakridge Ct S, Afton, MN, 55001, USA | Parcel ID:<br>3202820430002 |
| Nearest Downstream Lake/Stream/Wetland:<br>St. Croix River | Est. Distance to Waterbody: |

## CONTRACT INFORMATION

I (we), the undersigned, do hereby request cost-share assistance from the South Washington Watershed District (SWWD) to help defray the cost of installing the following practice(s) listed in this contract. This Grant Contract is for support of land and water resources protection and education efforts between SWWD, a public body with powers set forth in Minnesota Statutes 103B and 103D, and Afton Creek Preserve HOA (Applicant). It is understood that:

1. SWWD's Stewardship Grant Program is a reimbursement program. The Applicant will be reimbursed according to contract terms upon successful completion of the project and submission of all required documentation.
2. The Applicant is responsible for full establishment, operation, and maintenance of all practices applied under this program, and to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved.
3. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract and provided to the Applicant by SWWD and/or its technical representative. The Applicant is responsible for carrying out the operation and maintenance plan throughout the effective life of the practice.
4. Should the Applicant fail to maintain the practice during its effective life, the land occupier is liable to the SWWD for up to 100% of the amount of financial assistance received to install and establish the practice. The Applicant is not liable for grant assistance received if the was caused by reasons beyond the Applicant's control, or if conservation practices are applied at the Applicant's expense that provide equivalent protection of the resources.
5. Practice(s) must be planned and installed in accordance with technical standards and specifications of the SWWD and/or its technical representative.
6. Increases in the practice units or cost must first be approved by the SWWD through amendment of this contract as a condition to increase the grant payments.

7. This contract, when approved by the SWWD, will remain in effect unless canceled by mutual agreement, except where installations of practices covered by this contract have not been started within one (1) year following SWWD approval of this contract, this contract will be automatically terminated on that date. Practices shall be installed by two (2) years following SWWD approval of this contract unless this contract is amended by mutual consent to reschedule the work and funding.
8. Items of cost for which reimbursement are claimed shall be supported by invoices/receipts for payments and will be verified by the SWWD as practical and reasonable. The SWWD has the authority to adjust the costs submitted for reimbursement.
9. The Applicant will grant the SWWD, and its representatives, access to the parcel where the conservation practice will be located to inspect the practice.
10. The Applicant is responsible for obtaining all necessary approvals and complying with all permits and/or other legal requirements applicable to the practice.
11. The Applicant shall not accept cost-share funding from local, state, federal or other sources combined, that exceed 100% of the total cost to establish the conservation practice. Copies of all forms and contracts pertinent to other local, state, or federal programs that contribute funds toward this project shall be provided to the SWWD.

**CONSERVATION PRACTICE**

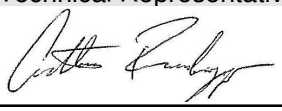
| Description: | Total Cost Estimate: |
|---|---|
| Prairie Maintenance of 110 Acres, Prescribed Establishment Burns | $29,210.69 |

**APPLICANT SIGNATURES**

| Date: | |
|---|---|
| 7/31/2026 |  |
| Date: | Landowner *(if different than applicant)*: |

**TECHNICAL ASSESSMENT & COST ESTIMATE**

I have the appropriate technical expertise, have reviewed the site where the above listed practice is to be installed, find it is needed, and find that the estimated benefits and costs are practical and reasonable.

| Date: | Technical Representative: |
|---|---|
| 8/6/2026 |  Tony Randazzo: SWWD |

**SWWD AUTHORIZATION & GRANT AMOUNT**

The SWWD has authorized a grant award to the Applicant in the amount not to exceed $21,908 or 75% of the total eligible cost (RX burn and specific related costs), whichever is less.

| Date: | Authorized SWWD Representative: |
|---|---|
| | |

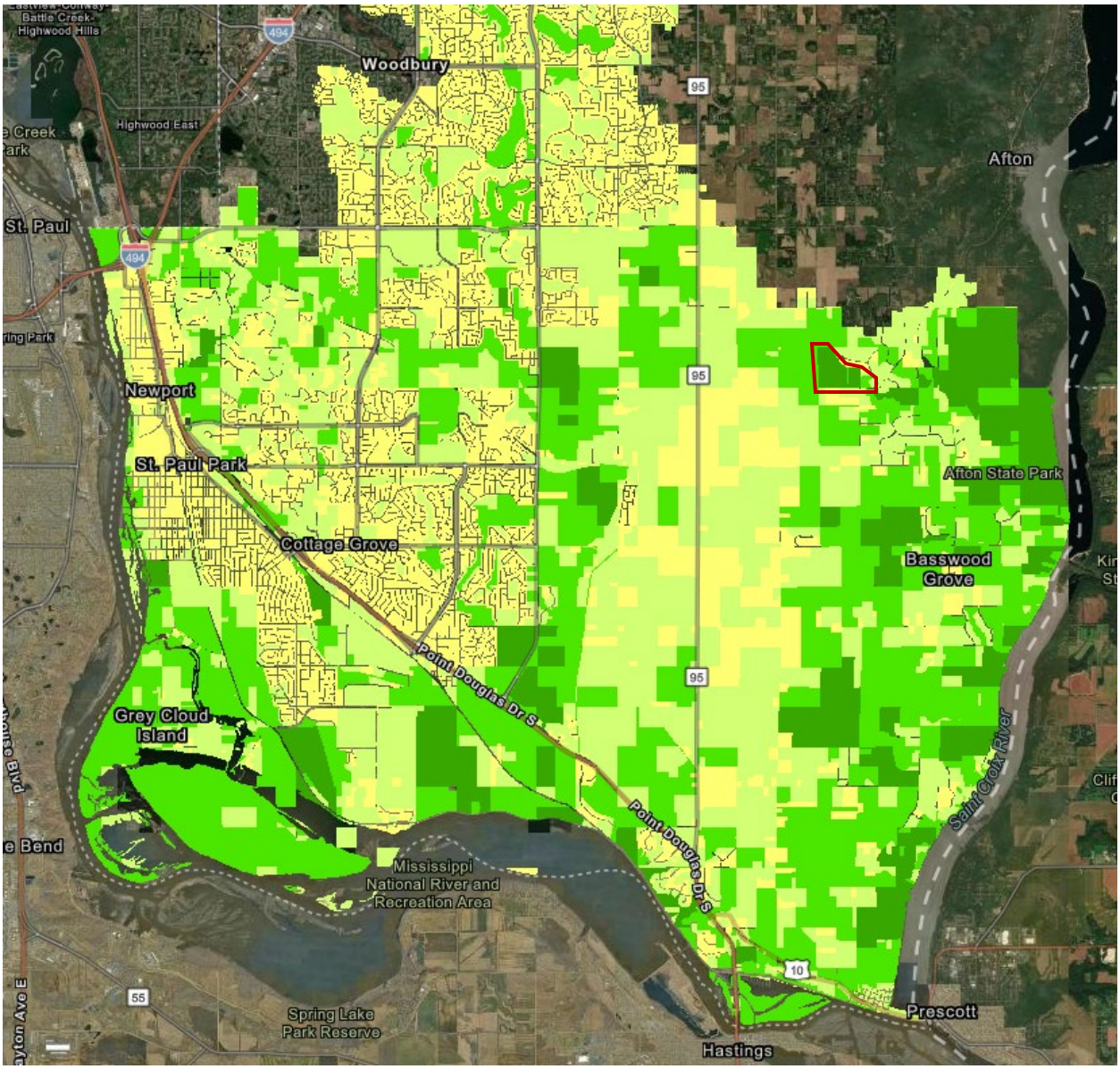



*Figure 1: Draft Prioritization Study Identifies this parcel*  *amongst the highest scoring for ecosystem services*

Afton Creek Reserve Burn Bids

| | | |
|---|---|---|
| NRP | $1,883.08 | burn break install 2027 |
| | $5,299.16 | RX burn 2027 |
| | $7,513.89 | RX burn 2027 |
| | $1,939.20 | Burn break install 2028 |
| | $6,594.67 | RX burn 2028 |
| | $8,875.27 | RX burn 2028 |
| | $1,939.20 | burn break install 2029 |
| | $7,845.47 | RX burn 2029 |
| | $41,889.94 | Total |
| | | |
| Landbridge | $13,556.23 | RX burn 2028 |
| | $2,847.08 | RX burn 2028 |
| | $5,202.03 | RX burn 2029 |
| | $9,457.65 | RX burn 2030 |
| | $31,062.99 | Total |
| | | |
| **Red Rock (MNL)** | **$14,722.35** | **RX burn 2027** |
| | **$14,488.34** | **RX burn 2028** |
| | **$29,210.69** | **Total** |

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 10** |
|---|---|---|
| **Title:**<br>SWWD Annual Insurance-Waiver if Statutory Tort Limits | **Board Action Requested:**<br>Consider Waiver of Statutory Tort Limit | **Required Signatures**<br>SWWD President |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Imse |

**Background/Justification**:
SWWD's Workers Compensation and Property Casualty insurance is provided through the League of Minnesota Cities. The District uses North Risk Partners as its insurance broker to review and recommend adequate insurance coverage. For a low premium cost of $100, the District has chosen to purchase $3-millon of excess liability insurance and has waived the Statutory Tort Limits. The Board must decide annually whether to waive or not to waive Statutory Tort Limits.

| | | |
|---|---|---|
| **Previous Action:** | | **Contact:**<br>**JHL** |
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | SWWD Attorney/Date |
| **Financial Implications:**<br>**$** | | **Comments:** |
| **Fund** | **Explanation:** | **Fund Balance:** |
| **Decision Needed/Date** | **Administrative Recommendation**<br>**Approval** Informational<br>Denial No Recommendation | **Comments** |

LEAGUE of MINNESOTA CITIES

# LIABILITY COVERAGE WAIVER FORM

**Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.**

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

---

LMCIT Member Name: _____

_____

*Check one:*

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting:_____

Signature: _____

Position: _____

SOUTH WASHINGTON WATERSHED DISTRICT

| Date: August 7, 2026 | **South Washington Watershed District**<br>**Request for Board Action** | **Agenda Item # 11** |
|---|---|---|
| **Title:**<br>Future Business and Meetings | **Board Action Requested:**<br>None | **Required Signatures**<br>None |
| **Reviewed by:**<br>JHL | | **Presented by:**<br>Loomis |

**Background/Justification**:

i) Glacial Valley Park Walk, Wednesday, August 19, 2026 4:30-6:30 pm
ii) Wilmes BMP Open House, Schooner Way, Woodbury, August 24, 2026
iii) Minnesota Watersheds Summer Tour, Detroit Lakes, August 25-26, 2026
iv) Minnesota Watersheds 2026 Annual Meeting on Resolutions and Permits, Virtual, Monday, August 31, 2026 10:00am
v) Regular Board Meeting, Tuesday, September 8, 2026 6:00pm
vi) Regular CAC Meeting (Field Tour), Tuesday, September 22, 2026 6:00pm
vii) East Metro Water Resource Education Program (EMWREP) 20th Anniversary Celebration, Rustic Roots Winery, Scandia, Tuesday, September 29, 2026, 5-7pm
viii) Regular Board Meeting, Tuesday, October 13, 2026 6:00pm
ix) Lower St. Croix Policy Committee Meeting, Monday, October 26, 2026 4:00pm
x) Regular Board Meeting and Workshop, Tuesday, November 10, 5:00pm
xi) Budget Workshop with the Washington County Commissioners, Tuesday, November 17, 10:00am
xii) MN Watersheds Annual Conference, December 2-4, 2026, Grandview Lodge, Nisswa, MN
xiii) Regular Board Meeting, Tuesday, December 8, 2026, 6:00pm

| **Previous Action:** | | **Contact:**<br>**JHL** |
|---|---|---|
| **Date Received:**<br>August 7, 2026 | **SWWD Administrator/Date:**<br>August 7, 2026 | **SWWD Attorney/Date** |
| **Financial Implications:**<br>**$** | | **Comments:** |
| **Fund** | **Explanation:** | **Fund Balance:** |
| **Decision Needed/Date** | **Administrative Recommendation**<br>Approval **Informational** | **Comments** |